




2020-2021 Accomplishments List

Dr. Ziggy Robeson
June 21, 2021





Ripon Unified School District 2020-21 Accomplishments

June 21, 2021

Introduction

The past year has been filled with many challenges as a result of the COVID-19 pandemic. Our accomplishments document is a result of the many hours of work that moved ahead with unwavering resolve throughout the COVID 19 pandemic. Ripon Unified students were incredible as they remained flexible, resilient and determined. RUSD staff worked tirelessly to keep classrooms clean, students fed, and quality classroom instruction continued despite the various delivery models and closing/quarantining of classrooms. RUSD thanks you for your support as you assisted us in navigating the bumps along this journey, making it easier for all students and community. Parents and family members we appreciated your understanding and patience as we navigated the ever-changing procedures and various published guidance documents. Collaboratively we always have the greatest strength. The lessons we learned will help us on our growth mindset path of continuous improvement.

As a result of additional funds we have received, our RUSD Expanded Learning Plan indicates a focus on providing more resources as part of our Multi-Tiered Systems of Support (MTSS) structure. The specific objectives outlined in the plan can be found on our website.

We are proud of the many goals we accomplished over the 2020-21 school year. Below are a few highlights. The following pages provide more detail.

Curriculum and Academic Support, Professional Development

The Continuous Learning Task Force provided 31 online sessions, teaching 27 tools available in both live Zoom, and afterwards on Wake let. 23 Ripon Unified teachers participated as presenters over the summer and in August), when staff returned.

A full day of professional learning was held for all teachers on January 4th. Dr. Kate Kinsella was the keynote speaker focused on Proven Practices to Elevate Instructional Delivery and Serve as a Linguistic Role Model. Participants chose from additional



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Kate Kinsella and other sessions in the afternoon. Kate Kinsella presented in the morning for 3 hours and offered two 75 minute sessions in the afternoon. Ripon teachers/administrators simultaneously offered afternoon sessions.

Configured and implemented 4 new software systems; the most important being Seesaw for K-5 Distance Learning.

High school chemistry books have been chosen and purchased for 21/22.

The Ripona Language Academy (RLA) dual immersion program plan was completed and approved. Teachers have been hired to begin the kindergarten and first grade classes in 2021-2022.

Summer School began on June 2 featuring eight different programs; Spanish language arts, Title 1 and III Summer Academies, Summer's Cool, Step Up to High School, extended school year- ESY, direct instruction for high school English, US history, and Grad point classes.

Facilities

Painted Ripon High School

Finished Ripon High School Gateway Project – bathrooms, bleachers and ticket booth

Acquired and installed playground structure at Ripona School

Modernized (including retiling) student bathrooms at Ripon and Ripona Elementary

Installed new marquis at Ripon Elementary

Replaced all classroom windows at Ripon Elementary

With wholehearted appreciation and gratitude,

Dr. Ziggy Robeson



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Board Goals 2020-2021

Board Goal 1 – Learning Environment

- Keep all learning environments effective, safe, and engaging where all children can learn, achieve, and become college and/or career ready.
- Utilize a Multi-Tiered System of Supports (MTSS), provide learning experiences that have evidence of rigor, relevance, and relationships.
- Optimize student learning by utilizing high quality teaching practices and innovative strategies to prepare them to be future contributing citizens.
- The Board expects improvement in student learning for all students, including those who have special needs, who come from low income groups, or whose primary language is other than English.
- Continue implementation work on the 3-year English Learner Plan.
- Increase equity through culturally responsive teaching practices.
- Enhance technology-driven, interactive instructional practices to improve student learning utilizing online learning platforms.

Board Goal 2 – Fiscal Accountability

- Maintain a sound budget utilizing fiscal planning for the long-term infrastructure development so that the needs of students are central to fiscal decisions.
- Continue to communicate and maintain transparency in the budget process. Implement a strategy to address any structural deficits within the budget while anticipating and proactively addressing the impact of future cost increases with limited resources.
- Maximize the use of scarce dollars to address the budget shortfall pending for the upcoming 3 years (throughout the state) and protect the interests of the District.

Board Goal 3 – Teamwork

- Continue focus on nurturing partnerships with all stakeholders.



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- **Emphasize the role parents and community members play as valued partners with the District, schools, and teachers in the education of children and the future growth of the District.**
- **The Board expects all staff will work to achieve a high level of customer service throughout the District.**
- **Remain flexible and creative with problem resolution efforts in addressing the Coronavirus epidemic.**

Board Goal 4 – Continuous Improvement

- **Provide professional development to promote continuous improvement for all staff. Create and offer professional learning opportunities to develop leadership and talent at all levels.**
- **Recruit, attract, develop, and retain highly qualified staff in order to carry out our District's mission, goals, and objectives.**
- **All Ripon USD employees are expected to work together to continuously provide a high quality education to all students.**

Board Goal 5 – Facilities

- **Collaborate with the Superintendent to identify and prioritize District facility maintenance projects, as well as capital renovation and improvement projects with limited resources recognizing that there is a need to maintain and provide quality facilities that support the educational program and related services of our District.**
- **Examine and take sequential action to implement and address short term (0-5 years) and long term (5-10 years) recommendations from the Facilities Master Plan and inputs from the Superintendent Facility Advisory Committee and school community.**
- **Complete a new Facilities Master Plan to address current and future needs of the School District.**
- **Ensure the District's interests to secure statewide matching and other funding is protected in order to maximize District's resources and meet short and long term needs of the District.**



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Board Goal 6 – Governance

- Examine and implement organizational strategies that help set, support, and address District needs and priorities.
- Broaden opportunities to expand RUSD's local input on county and state educational partners' policy.
- Support specific efforts and recommendations of the Superintendent to achieve the goals of the District.



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Business Services

- **Hired 9 Certificated Employees. BG 4**
- **Hired 18 Classified Employees. BG 4**
- **Hired 2 Principals. BG 4**
- **Hired 14 Certificated Substitutes. BG 4**
- **Hired 15 Classified Substitutes. BG 4**
- **Completed various county, state and federal budget reports. BG 2**
- **Held budget meetings with principals and program directors. BG 2,3**
- **Provided cross training among business office staff. BG 2, 3, 4**
- **Earned a successful audit report of the unaudited actuals financial report. BG 2**
- **Provided technical support completing personnel documentation. BG 3, 4**
- **Implemented weekly meetings with HR and payroll to identify and resolve potential issues. BG 2, 2, 3, 4**
- **Attended meetings at the county for information regarding changes to accounting procedures, updated requirements regarding financial reporting via Zoom. BG 2, 4**
- **Prepared various budget transfers for different programs and sites. BG 2**



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- Prepared various journal entries. BG 2
- Prepared Quarterly and Annual MediCal billing reports. BG 2, 3
- Submitted Perkins budget. BG 2
- Attended CTEIG informational meetings for new requirements and new initiatives and funding opportunities. BG 2,3
- Prepared and submitted CTEIG quarterly expenditure reports. BG 2
- Prepared spreadsheets to monitor the various COVID-19 grants to ensure appropriateness and timeliness of expenditures. BG 2, 3, 4
- Attended weekly Zoom CBO meetings to stay current on the various rules and requirements for spending COVID grants. BG 2, 3, 4
- Processed 1,346 requisitions. BG 2, 3, 4
- Processed monthly invoicing for the After School Education and Safety (ASES) program. BG 2
- Prepared the Second Interim Report. BG 2, 3
- Completed CARES reporting for COVID funding sources. BG 2
- Completed Applications and Assurances for additional COVID funding. BG 2, 3
- Received California Apprenticeship Initiative Grant. BG 2, 3, 4
- Attended Governor's Budget Workshops to prepare for Budget Development. BG 2, 3
- Completed Attendance reporting. BG 2, 3



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- **Processed 1099's. BG 2**
- **Completed the 2020-2021 Learning Continuity and Attendance Plan (LCP), the 2019-2020 Annual Update, the 2021-2022 Budget Overview for Parents, and the 2021-2022 Local Control and Accountability Plan (LCAP) along with the Curriculum Department. BG 2, 3**
- **Completed the Estimated Actuals and Adopted Budget. BG 2, 3**



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Curriculum and Categorical

- The induction program is mentoring 13 new teachers in their 1st (7) and 2nd (6) induction years, with experienced Ripon USD teachers. 11 additional teachers are working with RUSD teacher buddies.
BG 1, 3, 4
- Secretaries' Zoom meetings are held monthly to facilitate uniform processes and articulation across the district. BG 3, 4
- Library Clerks' meetings are held quarterly to facilitate uniform processes and articulation across the district. Library clerks are sharing best practices. Sites have received LCAP 1.2 allocations to build culturally reflective choices in the school libraries. Library Clerks are working with Melinda Kopp, from the Ripon Library, to build well-rounded lists. BG 3, 4
- Monthly bilingual paraprofessional meetings have continued. BG 1, 3, 4
- We received notification that Ripon USD's Local Continuity and Attendance Plan (LCP) was accepted and posted by the county on October 21, 2020. BG 1, 2, 3, 4, 5, 6
- The LCP acceptance letter was received from the county on October 30, 2020. BG 1, 3, 6
- The Ripon Unified LCAP Federal Addendum was approved by the California State Board of Education at its September 2020 meeting. BG 1, 2, 3, 4, 6
- LCAP/LCP work has continued with the Parent Advisory Committee, DELAC, site and district meetings. Stakeholders have reviewed plans and continue to give input. The LCAP template for 2021/2022-2023/24 is anticipated in January. LCAP meetings have continued with the County experts and State and Federal Directors' meetings.
BG 2, 3, 4, 6



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- The Continuous Learning Task Force provided 31 online sessions, teaching 27 tools available in both live Zoom and afterwards on Wakelet. 23 Ripon teachers participated as presenters over the summer and in August, when teachers returned. BG 1, 3, 4
- The Tech Cadre is reconfiguring combining the Continuous Learning Task Force accomplishments over the summer and fall. Hourly Zoom meetings are being scheduled monthly. BG 1, 3, 4
- Thinking Maps training has been scheduled to be finished in January 2021. BG 1, 3, 4
- New teachers received training on district plans, human resources, COVID-19 protocols, business department access, technology needs, student services and induction. The Curriculum department shared distance learning expectations, the teacher evaluation process, ELD folders and designated ELD time. Aeries and grade reporting were covered at a second training. BG 1, 3, 4
- English Language Proficiency Assessments for California (ELPAC) testing has occurred for initial English Learners. BG 1, 3, 4
- Long-term English learners (LTELs) and students at risk of becoming LTELs (ARTELs) have been identified and each site is working on a plan to move the students forward. Met with all principals to facilitate their plans. BG 1, 3, 4
- New administrators have been trained in Document Tracking Services to create their SARC and School Plan. BG 1, 2, 3, 4, 5, 6
- Ongoing mentoring of new principals. BG 1, 2, 3, 4
- Training was held for administrators of Title I schools assisting them in planning for meeting all Title I requirements. BG 1, 2, 3, 4, 6
- Coordinated math teacher on special assignment (TOSA) with SJCOE math department experts, Silicon Valley Mathematics Initiative and other professional learning to build coaching skills. BG 1, 3, 4



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- Plans are set for January 4th professional development. Kate Kinsella will present in the morning for 3 hours and offer two 75 minute sessions in the afternoon. Ripon teachers/administrators will simultaneously offer afternoon sessions. BG 1, 3, 4
- Summer school planning has begun and will include Title III, Title I, Extended School Year, Step Up to High School Prep and credit recovery for high school students. Summer school will be held at Ripon Elementary this year. BG 1, 3, 4
- Developed Staff Distance Learning Expectations and sample daily schedules, as well as Distance Learning Expectations for 7th/8th Grades for streaming while providing in-person classes. BG 1, 3, 6
- English 3D curriculum has been put in place for the high school ELD program. BG 1, 3, 4
- Hired five teachers for elementary distance learning (DL). Coordinated seven mentors to guide the DL teachers with online technology and grade level standards/curriculum. Provided communications putting DL program together. BG 1, 3, 4
- Received and processed DL applications district-wide. Maintained lists of students coming on and off of DL. BG 1, 3
- For the first time, all registrations were submitted 100% online. All RUSD registrations were received, processed and placed through online and telephone communications. BG 1, 2, 3
- Consistently fielded phone calls with families who had concerns and questions about the plan to return or remain on DL. BG 1, 3, 6
- Managed requests for continued access to distance learning (DL), created DL classes, and worked with principals to find rooms and schools for DL classes. BG 1, 3, 4
- Upgraded/Updated all licenses in order to ensure a successful start to the DL school year. BG 1, 3, 4



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- Upgraded Clever to accept 12 more software systems and launched it district wide to support easy access to curriculum for teachers and students. BG 1, 3, 4
- Setup MobyMax and Math in Focus databases to be automatically rostered with student data, instead of being maintained by the teacher. BG 1, 3, 4
- Configured and implemented 4 new software systems; the most important being Seesaw for K-5 DL. BG 1, 3, 4
- Created a new Virtual Elementary School in Aeries to support extended DL while allowing the unduplicated count of students to remain at the site for state reporting and categorical programs. BG 1, 3
- Modified curriculum software to accept the Virtual School to allow extended DL students to have the same access as in-person learning students. BG 1, 3
- Transferred students in and out of extended DL and updated their curriculum to accept their new setting. BG 1, 3
- Trained and supported site librarian/media clerks as they helped parents navigate their online curriculum. BG 1, 3, 4
- Multiple Zoom meetings to guide and assist elementary PE and music programs. BG 1, 3, 4
- Planning occurred for the county spelling bee and follow-up meetings with new Ripon USD coordinators to put a plan in place. BG 1, 3, 4
- Cultural competence work continues with an administrator book study for Cultural Competence Now, by Vernita Mayfield. BG 1, 3, 4
- Elementary summer school programs are set and ready to go for approximately 104 students in Title I, 30 in Title III, 41 in the Spanish Language Arts classes, 125 in Summer's Cool and 30 in extended year (ESY). BG 1, 3, 4



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- High School summer programs are set and ready to go for approximately 140 students, including 25 scholars in the Step Up to High School Program. BG 1, 3, 4
- 25 English Learners were reclassified this year. BG 1, 3, 4
- Ellevation Software was continued this year and the Program Coordinator continues to work on expanding functionality. BG 1, 3, 4
- Administrators continue to participate in cultural competence book studies, in district, with the county and statewide. BG 1, 3, 4
- Library Clerks' meetings are held quarterly to facilitate uniform processes and articulation across the district. Library clerks are sharing best practices and following COVID protocols. Sites have spent LCAP 1.2 allocations to build culturally reflective choices in the school libraries. BG 3, 4
- Secretaries' meetings continue to be held monthly to facilitate uniform processes and articulation across the district. Darla Harmon provides Aeries training and updates at each meeting. BG 3, 4
- Training occurred for the ELD monitoring folders. The program coordinator met with principals and teachers to roll out the folder work. Teachers began implementation analyzing designated ELD. BG 1,3, 4
- The Tech Cadre has continued to meet, sharing new tools, expressing needs and planning. BG 1, 3, 4
- A full day of Professional Learning was held for all teachers on January 4th. Dr. Kate Kinsella was the keynote speaker focused on Proven Practices to Elevate Instructional Delivery and Serve as a Linguistic Role Model. Participants chose from additional Kate Kinsella and a variety of other sessions in the afternoon. BG 1, 3, 4
- Professional development planning is well under way for 2021-2022. BG 1, 3, 4
- Principals successfully completed their Single Plans for Student Achievement (SPSA)s and School Accountability Report Cards (SARC)s in Document Tracking Services. Our LCAP goals are



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aligned with the SPSA goals. BG 1, 2, 3, 4

•Planning occurred with Escalon GLAD experts to resume training when it is safe and allowed to finish with in-person trainings. BG 1, 3, 4

•3rd grade students participated in the virtual AgVenture program. BG 1, 3

•The Local Control Accountability Plan is in process to be ready for the June public hearing and board approval meetings. The Parent Advisory Committee and DELAC will approve them to move forward in May. BG 1, 2, 3, 4, 5

•Ripon Unified awarded 21 Pathways to biliteracy awards and potentially, 49 Seals of Biliteracy. Ripon High School seniors 2nd semester grades will finalize the student's status to receive their seal. BG 1, 3

•There was an increase in the number of students passing the AP exams in 2020 with a 3 or higher (158). 84 students earned college credit for passing the AP exam in 2016, 108 in 2017, 140 in 2018 and 148 in 2019. BG 1, 3, 4

•Transitional kindergarten and kindergarten orientation and registration for all were completed this year by creating and posting videos. All registration is being handled online. Registration for 2021-2022 is now open. We have already accepted 30 transitional kindergarten students, 154 kindergarten students and 17 students who will be in grades 1-8. BG 1, 2, 3

•Multi-Tiered System of Supports (MTSS) components are building in Ripon USD both for academic learning, as well as a developing social emotional learning (SEL) program. New trainings have occurred with Restorative Circles and Restorative Justice, hosted by Harvest High this year. BG 1, 3, 4

•ELPAC Summative Assessment began in February 2021 and has been completed. Student tests have been sent in for scoring. BG 1, 3, 4

•The CAASPP testing window is open and runs through the end of the school year. Students will take shortened English language arts and math tests. BG 1, 3, 4



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- High school chemistry texts have been chosen and are being purchased for 21/22. BG 1, 3
- Our music program has developed with the addition of a strings specialist. Performances have been provided this year through teacher edited videos. An end of the year video is on its way. BG 1, 3, 4
- The Summer School Cohort has been trained in language acquisition strategies. The strategies are great for all students, but will also lead towards good growth for our summer school students. BG 1, 3, 4
- Summer school is being planned for eight different programs; Spanish language arts, Title 1 and III Summer Academies, Summer's Cool, Step Up to High School, extended school year, direct instruction for high school English and US history, as well as Gradpoint classes. These programs have involved a series of meetings and planning activities. BG 1, 3, 4
- Harvest High is preparing for a mid-cycle WASC review. BG 1, 3, 4
- The Ripona Language Academy (RLA) plan was completed and approved by the board. Teachers were hired to begin the kindergarten and first grade classes in 2021-2022. Additional bilingual teachers are being hired in preparation for the strand to grow. RLA teachers are attending professional development and book studies in preparation for next year, as well as the Spanish language program in the summer. BG 1, 3, 4
- Many stakeholder meetings were held to brainstorm for Expanded Learning Opportunities Planning. BG 1, 2, 3, 4
- Students continue to be transferred in and out of extended DL and their curriculum updated to accept their new setting. BG 1, 3
- Research continues on other programs for communication and student data management. BG 3, 4



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- Meetings continue with SJCOE for Curriculum Directors, LCAP, Bilingual Educators (BELL) and the with state for State & Federal Directors, assessment, etc. BG 1, 2, 3, 4, 6
- An ELD cohort was created to participate in the County class throughout the year to understand, support and analyze our EL students who also receive special education. BG 1, 3, 4
- Students who are classified as LTEL and ARTELS are being identified so we can provide targeted instruction that will lead to them being reclassified. BG 1, 3, 4
- Uploaded two years of high school student data to the Cal-PASS Plus data system. This is a requirement for the CTE programs. The Cal-PASS system provides actionable data for pre-K to 16 students, to help improve student success along the education-to-workforce pipeline. BG 4, 6
- Performed mass updates of student address data to Calpads to ensure the best possible match and eligibility for the federal Pandemic-EBT program that provides food benefits to help families with children. BG 2, 3, 6
- Supported school sites and provided tools to better manage their large volume of independent study contracts. BG 1, 2, 3
- Setup our Aeries Air Online Enrollment system to gather parent interest in the Ripona Language Academy and to support registering students into this program. BG 1, 3, 4
- Supported the district and school site personnel in gathering student contact information for notifications of exposure or possible exposure. BG 3
- Continued the learning process of understanding state credentialing requirements and worked to ensure that our certificated staff is compliant. BG 1, 3, 4, 6



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Facilities

- Worked on CUPPCCA qualifications. We went live the first week in August. BG 5
- Received hand wash stations for Ripon High. BG 5
- Received 150 no touch thermometers. BG 5
- Prepared IT area for installation of new building the last week of July. BG 5
- Completed painting foyer of North Gym at Ripon High using RUSD staff. BG 5
- Renovated, aerated and seeded football field at Ripon High BG 1
- Completed 2nd round of weed removal at all sites BG 1
- Completed bathroom renovation at Ripon Elementary BG 1,5
- Started Ripona student bathroom renovation BG 1,5
- Removed wall from library at Ripona. Replaced carpet where the wall was. BG 1,3,4
- Moved new principal from Harvest to Ripona. BG 5
- Helped contractors with Promethean Board delivery to Ripona room. BG 5
- Continued with window replacement at Ripon Elementary. BG 5
- Completed repainting the exterior poles at Park View. BG 5
- Completed electrical at Weston for a new computer lab. Started IT drops for the same room. BG 5
- Replaced the roof pans for the swamp coolers on the North Gym at Ripon High. BG 5
- Met with Pearl from food services and toured all schools for installation of plexiglass in MUB's for food distribution. BG 3
- Started Painting Abeyta-Hortin Gym with 3 colors. BG 5



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- **Removed shelving in the Student Services building and installed in the Operations building. BG 5**
- **Had concrete installed on the backside of the kindergarten room at Colony Oak. BG5**
- **Prepared for installation of playground equipment at Ripona. BG 5**
- **Received date for DSA approval on bleacher/restrooms projects. BG 5**
- **Love Ripon is installing boards for hanging backpacks at Ripon Elementary. BG 3**
- **Created our own sneeze guards instead of buying more expensive pre-built ones. BG 5**
- **Installation of sneeze guards in food service and secretarial areas. BG 3, BG 5**
- **Installation of a new HVAC at Ripon Elementary. BG 5**
- **Repair of the swamp cooler at the RHS MUB. BG 5**
- **IT's new office completed 9/01/2020. BG 5**
- **Created Professional Development meeting space in Educational Services Building. BG 3**
- **Received utility vehicles that were paid for by a grant. BG 2, BG 4**
- **Updated restroom in maintenance warehouse. BG 5**
- **Installed cold water/hot water machines in the District Office and Educational Services. BG 5**
- **Over seeded with winter seed on the football field, JV and Varsity Baseball fields. BG 5**
- **Painted Ripon High School. BG 4, BG 5**
- **Replaced windows on all wings at Ripon Elementary including the MUB. BG 5**
- **Installed Ionizers on all HVAC units at Ripon Elementary and Ripona. BG 5**
- **Installing Ionizers on all HVAC units at Ripon High School and Harvest High School. BG 5**
- **Purchased 8 Clorox 360 electrostatic sprayers to disinfect schools. BG 4, BG 5**
- **Purchased handheld electrostatic sprayers for all schools. BG 4, BG 5**



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- Completed renovation of upper grade bathrooms at Ripona. BG 5
- Created a new playground with playground equipment purchased from another school district at Ripona. BG 5
- Recarpeted several rooms at Ripona. BG 5
- Purchased digital marquee for both Ripon Elementary and Ripon High School. BG 4, BG 5
- Purchased 500 desks to be used at all elementary schools. BG 4, BG 5
- Rhino lined 5 utility vehicles the district received as part of a grant program. BG 5
- Prepared for modernization of lower grade bathrooms at Ripona. Construction will take place over the break. BG 5
- Renovated Superintendent's office during Thanksgiving break. BG 5
- Installed asphalt basketball/volleyball courts at Colony Oak including sidewalk. BG 5
- Purchased 6 touchless cleaning stations for bathrooms at all schools. BG 5
- Installed HVAC with individual thermostats in IT offices. BG 5
- Purchased 3 pallets of 1 gallon bottles of hand sanitizer. BG 5
- Received 2 pallets of Clorox disinfecting wipes. BG 5
- Created plexiglass shields for counselors and psychologists at Ripon High School. BG 5
- Added more plexiglass to several areas at Ripon High School. BG 5
- Facilitated pipeline project to take the landscape well at Ripon Elementary, RPS1, offline and use RPS2 for all irrigation usage. BG 5
- Worked with engineers to prepare to hook up piping from SSJID for landscape water at Ripon Elementary and Ripon High School. BG 5
- Met with a group who is creating a plan to renovate the outside of the varsity softball field at Ripon High School. BG 3, BG 5



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- Installed conduit and electrical for low voltage wiring at Weston Elementary. BG 1,5
- Installed portable fencing at Park View. BG 5
- Closed off all drinking fountains at all schools. Leaving bottle filling stations open. BG 5
- Purchased portable hand washing stations for elementary schools. BG 5
- Installed plexiglass shields in a computer lab at Ripon High School. BG 5
- Received 97 CUPCCAA applications from interested vendors. BG4, BG 5
- Prepared and distributed PPE to sites accordingly as classed returned. BG 3, BG 5
- Obtained quotes and ordered 6 pallets of additional PPE items. BG 5
- Received 61 outdoor tables from the Corp of Engineers to be used at all school sites. BG 5
- Purchased gas powered aerator for use on all fields. BG 5
- Worked with CFW to complete a new Facilities Master Plan. BG 5
- Completed pipeline installation between Ripon Elementary and Ripon High School. BG 5
- Created a concrete area for Kinder to play on at Colony Oak. BG 5
- Installed two basketball courts/ volleyball at Colony Oak. BG 5
- Painted the front of Ripon Elementary, Work completed by RUSD staff. BG 5
- Refinished hardwood floors in gyms at Ripon High School. BG 5
- Prepared Facility Master Plan RFP. BG 1, BG 3
- Divided custodial, maintenance and grounds employees into teams. Teams were used to deep clean schools and complete landscape needs at all sites. BG 3, BG 4
- Cleared 272 Help Desk Tickets. BG 5



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Human Resources

- **Hired 9 new Certificated Employees BG 4**
- **Hired 18 new Classified Employees BG 4**
- **Hired 2 Principals BG 4**
- **Hired 14 certificated substitutes to cover normal absences and COVID-19 related absences BG 4**
- **Hired 15 classified substitutes to cover normal absences and COVID-19 related absences BG 4**
- **Attended county meetings via Zoom to obtain information on new regulations and laws for credentialing and other human resources items BG 2, 3, 4**
- **Liased with insurance and legal representation regarding district liability in various lawsuits BG 3, 4**
- **Coordinated and provided information for various Keenan cases BG 3, 4**
- **Completed the Quarterly Wage reports for the Bureau of Labor Statistics BG 2, 3**
- **Processed and monitored Worker's Compensation injuries and employee modified duty BG 3, 4**
- **Coordinated with county payroll to process regular and supplemental payrolls BG 2, 3, 4**
- **Updated new hire packets, orientations and checklists for 2020-21 BG 4**



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- Prepared back-to-school insurance packets and contracts,
- Followed up and worked with employees regarding credential expirations and renewals BG 4
- Posted vacancies, reviewed applications and conducted 73 interviews BG 4
- Provided cross training among business office staff BG 3, 4
- Successfully negotiated MOU with RUDTA for return to school, BG 2, 3, 4
- Created and provided Early Tell letters BG 4
- Met with employees regarding maternity leave, extended sick leave and salary inquiries BG 3, 4



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Nutritional Services

- Wellness Policy had completed Triennial Assessment. Wellness Policy has been edited and updated to meet needs of Wellsat assessment. BG 1,3,4,6
- Quarterly county meetings, via Zoom, with the Food Service Director have continued. BG 1, 3, 4.
- Participated in weekly meetings with Northern California Directors to share ideas, processes, and best practices to provide feeding during times of distance learning. BG 1, 3, 4
- Department has switched their feeding program from National School Lunch Program/ National School Breakfast Program to Seamless Summer to provide no cost meals during pandemic. BG 2
- Applied and granted waivers to operate feeding students under Seamless Summer Program. This means that sites, despite their location, are able to provide free meals for students regardless of where they live. BG 1, 2
- Implemented delivery meals service for students during distance learning for students who live in country homes. BG 1, 2
- Completed verification for state free and reduced application process. BG 2,3
- Processed free and reduced applications. BG 2,3
- Implemented information area in site menu for Harvest of the month. BG 1,3
- Utilizing Intouch and Mealtime automated calling system. BG 2,3
- Updated Ecolab cleaning/ sanitizing system for all Cafeterias. Researched and collaborated with the Maintenance department to find sanitizing solutions that would fit needs of pandemic. BG 3, 4, 5.
- Provided new uniforms for employees. BG 4.
- Interviewed and recruited new substitute employees for the department. BG 4.
- Maintained daily communication with all sites for mutual support with ongoing changes for feeding during distance learning as well as the transition to traditional school. BG 1, 2, 3, 4, 5, 6



Ripon Unified School District
2020-21 Accomplishments

June 21, 2021

- Participated in leadership meetings to learn about the needs of school sites. BG 1, 2, 3
- Attended the virtual 68th Annual Conference for the California School Nutrition Association. BG 1, 3, 4
- (IP) Creating an entrée inventory query that has nutritional information for weekly assessment. This will help with menu automation in the long run. BG 1,4
- Collaboration with other departments and principles to increase return of free and reduced lunch applications. BG 2,3
- Refresh of Ripon Elementary Kitchen. BG 1, 5
- Meal collection and charge policies were updated. BG 3,4,6
- Completed and submitted Prop 98 Disaster Relief Funding Application. BG 2,4 6
- Health inspections were completed at all facilities. BG 1,4
- Implemented new COVID 19 protocols, and secured appropriate PPE supplies. BG 1, 3, 4
- Provided additional professional development opportunities for staff. BG 1, 3, 4
- Total meals served since July1, 2020 BG 1



Ripon Unified School District
2020-21 Accomplishments

June 21, 2021

Special Education and Student Services

- Service providers pivoted from in-person services to tele-services to simultaneous in-person with some continued distance services. BG 1, 3, 4
- Service providers re-imagined their practices for delivery of supports and therapies through teletherapy. Researched, purchased and learned how to operate engaging, hands-on computer programs and software. Created on-line and virtual content for virtual live student participation and designed real-time activities. BG 1, 2, 3, 4
- Strategized best practices and new methods of servicing students such as presenting new models of delivery for distance and in-person services while wearing masks and remaining socially distant. BG 1, 3, 4
- Created Temporary Emergency Education Plans, emergency circumstances placements, and distance learning plans for students with special needs and hold amendments in order to execute Individualized Educational Plans (IEPs) in distance learning environments. BG 1, 3, 6
- Researched requirements and develop, formulate, refine and distribute weekly engagement logs for all grade levels and services in alignment with SB98, approved by the accountant. BG 1, 2, 3, 6
- Developed attendance and re-engagement plans including tiered re-engagement strategies. BG 1, 3, 4, 6
- Wrote and distributed prior written notices for distance learning Section 504 Plans and IEPs, and periodically for proposed change in services. BG 1, 3, 6
- Balanced private school service minutes within individual service plans in alignment with proportionate share funding. BG 2, 3, 6
- Outlined process for provision of special education, type of service, and service delivery model with private school administration to provide specific services to parentally-placed private school students. BG 2, 3
- Investigated private school and home school affidavits to confirm validity for student district residents not enrolled in public school. BG 2, 6



Ripon Unified School District 2020-21 Accomplishments

June 21, 2021

- Revised and distributed annual notification of Free and Appropriate Public Education (FAPE) and of service plans to parents of parentally-placed private school students. BG 2, 6
- Conducted home visits related to student welfare, residency, attendance, engagement, and to secure needed documents. BG 1, 2, 3, 4
- Supported Red Ribbon Week including purchasing and distributing Red Ribbon Week banners, posters, pennants and handouts, securing a donation from Lions Club for wristbands, updating graphics, ordering and distributing red wristbands to staff and students at all sites, district office and private school. BG 1, 2, 3
- Orchestrated the return of Tier III cohorts, cohort subgroups. BG 1, 3, 5
- Developed in-person and virtual IEP meeting protocols for safety and accountability. BG 1, 3
- Developed safe, in-person and virtual legally defensible assessment protocols. BG 1, 3
- Researched and provided online professional training modules for staff to maintain certifications. BG 1, 2, 4
- Provided nurse's health assessment screening standards, template and procedures. BG 1, 3, 4
- Created/revised and distribute student health plans to address students' health needs and focus on education in a safe and nurturing environment and update databases with current health-related information. BG 1, 3, 6
- Attended various professional development webinars and on-line symposiums for professional growth in support of students, including social-emotional learning, behavior, post-secondary outcomes, attendance, legal, and distance learning. BG 1, 2, 3, 4
- Attended CodeStack 2020-21 Live (virtual) conference to enhance understanding of, and ability to effectively use technology platforms (SEIS, BeyondSST, EdJoin). BG 3, 4
- Provide professional development in mental health and social-emotional learning for staff. BG 1,4
- Schedule and provide Read 180/System 44 training. BG 1, 4
- Speech pathologist acquired Clinical Fellowship Mentor Qualification status. BG 4



Ripon Unified School District 2020-21 Accomplishments

June 21, 2021

- **Speech pathologist earned Certificate of Clinical Competence in Speech-Language Pathology (CCC-SLP). BG 4**
- **Defined responsibilities and train instructional assistants/paraeducators for distance learning roles in technology, delivery and support. BG 1, 3, 4**
- **Daily management and assignment of instructional assistant/paraeducator substitute resources (2 rovers, IA substitute pool) to ensure as much coverage as possible of related positions needing substitutes (1:1 aides, Learning Center aides, Tier III aides, Title I aides, PE aides and yard duty). Attempted to fill 865 classified absences. BG 1, 2, 3**
- **Interviewed and on boarded instructional aides for the paraeducator substitute pool. BG 1, 4**
- **Screened applicants, then conducted 12 panel interviews consisting of in-person component and proficiency assessments and/or writing analyses for program specialist, education specialists, instructional assistants/paraeducators, instructional assistant substitute positions. BG 3, 4**
- **Provided updates of safety information to sites and review site and district emergency plans. BG 6**
- **Increased mental health support through the addition of temporary part-time staff including one LMFT intern and two university fieldwork students. BG 1, 2, 3, 4**
- **Increased psychology services through the temporary addition of two part-time temporary interns. BG 1, 2, 3, 4**
- **Increased speech and language support through the temporary addition of one part-time intern. BG 1, 2, 3, 4**
- **Distribution and explanation of IEP-at-a-Glance and 504-at-a-Glance to all administrators, providers and general education staff. BG 1, 3, 4, 6**
- **Provided ongoing purchasing support (processing requisitions, obtaining quotes, entering orders in Escape, submission of purchase orders, receiving of orders, distribution of orders) based on their needs for materials and resources to support their daily work (PPE, office supplies, assessments, curriculum materials, audio/visual equipment, software). BG 1, 2, 3, 5**
- **Received and processed deliveries. BG 3**



Ripon Unified School District
2020-21 Accomplishments

June 21, 2021

- **Developed, secured, and processed agency and provider contracts, MOUs and numerous service agreements in support of student needs and services. BG 1, 2, 6**
- **Continued to implement procedures, meet timelines and legal requirements without relaxation of ADA, IDEA (SB117) and respond to tolling rescinded during the pandemic. BG 1, 6**
- **Ensured data input and integrity of Special Education Information System (SEIS) records (ie: record changes, eligibility, transfers, exits) on a daily basis to ensure proper reporting to CALPADS and ability to complete mandatory CALPADS reporting requirements. BG 2, 3, 4**
- **Support faculty with STAR assessments/benchmarks to measure and monitor math and ELA levels for placement in RtI programs. BG 1, 4**
- **Oversaw RtI ELA, Math, Speech and social-emotional programs. BG 1, 4, 6**
- **Systematically reviewed and revised proportionality of special education and general education settings. BG 1, 3, 4, 6**
- **Analyzed data, form a Special Education Plan committee, write and submit LEA Special Education Plan (SEP) for targeted monitoring and continuous improvement. BG 1, 3, 4, 6**
- **Revised least restrictive environment and state assessment elements of special education plan areas of need per CDE input. BG 1, 3, 4, 6**
- **Implemented program improvement on specific elements such as disproportionality, least restrictive environment, participation in state assessments, which includes root cause, actions, responsibilities and timelines. BG 1, 3, 4, 6**
- **Wrote Annual Service Plan and aligned program codes. BG 1, 4, 6**
- **Reduced the number of IEPs askance of timeline due to COVID-19 pandemic. BG 1, 3, 6**



Ripon Unified School District
2020-21 Accomplishments

June 21, 2021

- **Provided monthly collaboration meetings agendized by groups of student services providers: speech-language pathologists and occupational therapist, elementary sp ed and high school sp ed teachers, mental health specialist and psychologists, nursing staff, and instructional assistants/paraeducators to promote continuous improvement. BG 1, 3, 4, 6**
- **Participated in monthly secretaries' meetings, office meetings, leadership meetings and educational services meetings and wellness committee meetings. BG 1, 2, 3, 4, 5, 6**
- **Participated in county health meetings, TUPE meetings, drive-along home visits. BG 3, 4**
- **Collaborated in development and writing of COVID-19 Staff and Student Prevention Protocols. BG 1, 3, 6**
- **Collaborated in development and writing of Ripon USD's 2020-21 Reopening Plan to Maintain Continuity of Education during the Pandemic. BG 1, 2, 3, 4, 5, 6**
- **Completed all components of IEP team meetings and staffings for district, county, state, nonpublic and private schools. BG 1, 3, 6**
- **Completed all aspects of Part C to B of IDEA and work with VMRC in transition (ages 2 to 3 transition: referral, evaluation, assessment, report-writing, IEP, placement prior to 3rd birthday). BG 1, 6**
- **Student Data Review Team (SDRT) accountability, monitoring and participation. BG 1, 3, 4, 6**
- **Liaison between school sites and CA Connections Academy's registration, curriculum access and on-line learning options. BG 1, 3**
- **Created RTI criteria-based program entrance and exit form to collect data on student performance and keep parents apprised of their student's status. BG 1, 3**
- **Supported school sites with independent study and ensure accountability in IEP team amendment for independent study/change of placement. BG 1, 2, 3, 6**



Ripon Unified School District
2020-21 Accomplishments

June 21, 2021

- Supported school sites with home hospital including training, application revision, review requests, physician contact, and staffing. BG 1, 2, 3, 6
- Read and drafted recommendations for board policy and administrative regulation updates as needed and related to the department. BG 6
- Created and distributed Mandatory Parent Notifications at IEP meetings. BG 3, 6
- Participated in SELPA Council of Directors (COD) monthly meetings and in weekly check-in meetings. BG 1, 2, 3, 4, 5, 6
- Participated in SELPA Community Advisory Committee (CAC) meetings. BG 3, 6
- Monitored MediCal program provision of services, training, and tracking logs for bill-back of district's providers eligible time. BG 2, 4, 6
- Completed Personnel Data Report and submit results to the county. BG 1, 2, 5, 6
- Conducted Special Education Credential Audit, address components of compliance, support staff in obtaining necessary certifications and share results with the county. BG 1, 3, 4, 6
- Worked with county SELPA to provide low incidence equipment for district students. BG 1, 3
- Downloaded and distributed the monthly missing children poster to each school site and district office for student safety, abduction prevention and recovery. BG 3, 6
- Certified adequate training, facilities, and compliance with State certifications of nonpublic schools and agencies staff and submit assurances to CDE. BG 1, 2, 4, 5, 6
- Visited and observed students and programs in district, county, and nonpublic classrooms to support in the placement process. BG 1, 3
- Collaborated in writing and developing of Learning Continuity and Attendance Plan. BG 1, 2, 3, 4, 5, 6



Ripon Unified School District
2020-21 Accomplishments

June 21, 2021

- **Provided input into the development of 2021-22 LCAP BG 1, 2, 3, 4, 5, 6**
- **Purchased and distributed personal protective equipment (PPE) for support staff and walk-on students. BG 1, 2**
- **Created, distributed, analyzed and input results of post-high school college/career surveys of all prior year's high school seniors who had IEPs as required for state reporting. BG 1, 3, 4, 6**
- **Reviewed and revised the 2020-2021 and 2021-2022 District Student and Family Handbook and annual parent notifications so that parents, students and staff are aware of important school protocols and rules upon the first day of school in order to provide a safe and nurturing culture within academic environments. Additionally, arrange for translation of the handbook into Spanish. BG 1, 2, 3, 4, 5, 6**
- **Enrollment of 3 employees in The Parent Project to become instructors of District's 2021-22 parenting classes. BG 1, 3, 4**
- **Health staff conducted CPR/First Aid/AED classes so district's athletic coaches can acquire their certification. BG 1, 3, 4, 6**
- **Began discussion on development of truancy court in joint effort between Ripon USD, County Office of Education and Stanislaus community DA. BG 2, 3, 6**
- **Processed and fulfilled special education records requests within established timelines. BG 3**
- **Arranged, hired staff, and held extended school year (ESY) during summer 2020 and 2021. BG 1, 2, 3, 4, 5, 6**
- **Processed Independent Educational Evaluation Requests (IEEs), locate qualified licensed assessors, create service plans, write and process contracts, monitor, consider results. BG 1, 2, 3, 6**



Ripon Unified School District
2020-21 Accomplishments

June 21, 2021

- **Partnered with county SELPA: discuss, create and place county referral packets when students' needs for services, programs, or mental health support exceed district's provisions. BG 1, 3, 6**
- **Ongoing management of a combined total of thousands of Special Education student master files and electronic files of students ages 3 through 22 currently in district, in preschool, nonpublic, private, in county, pending, do not qualify, and through three years beyond graduation. BG 3, 6**
- **Ongoing management of including: creation of new files due to new referrals/new students entering district, maintenance of existing files (add student records to existing files, relocation of files when student exits or moves), retrieval of records for access by assigned provider(s), copying records due to records request from parent/guardian or other educational agency. BG 3,6**
- **Continual assessment of provider caseloads and workloads to ensure equitable distribution of students and appropriate assignments of case managers and providers based on credentials, licenses and certification standards. BG 1, 3, 4, 6**
- **Provided classes and Board Certified Behavior Analyst (BCBA) support for certification of an instructional assistant to become a Registered Behavior Technician (RBT). BG 1, 4**
- **Created job description of Certified Occupational Therapist Assistant (COTA). BG 1, 4, 6**
- **Provided and schedule weekly, bi-weekly and monthly mental health services for over 80 students. BG 1, 3**
- **Serviced 159 students in speech-language pathology. BG 1, 3, 6**
- **Serviced 273 students through specialized academic instruction. BG 1, 3, 6**
- **Serviced 42 students with occupational therapy needs. BG 1, 3, 6**
- **Received, processed and assessed 95 initial special education evaluations. BG 1, 3, 6**



Ripon Unified School District
2020-21 Accomplishments

June 21, 2021

- **Held 146 triennial meetings BG 1, 3, 6**
- **Processed 27 county regional program student placement referrals. BG 1, 3, 6**
- **Graduated 32 students from speech-language special education as speech services no longer needed. BG 1, 3, 4, 6**
- **Graduated 24 students from specialized academic services to return to general education instruction education as special education services no longer needed. BG 1, 3, 4, 6**
- **Conducted expulsion status/rehabilitation plan status meetings. BG 1, 6**
- **Conducted two expulsion hearings BG 1, 6**
- **Service providers created, implemented, and revised service schedules and service logs. BG 1, 4**
- **Conducted outreach, obtain donations, provide resources to foster and homeless families and students. BG 1, 3, 6**
- **Analyzed excess costs for reimbursement consideration. BG 2**
- **Addressed Section 504 concerns as needed. BG 1, 3, 4, 6**
- **Created parent brochures in the areas of Community Resources, Attendance, and Section 504 Plans. BG 1, 2, 3, 4, 6**
- **Planned, prepared, facilitated, and conducted 26 Student Attendance Review Board/Discipline Advisory Review Board (SARB/DARB) committee meetings and hearings, issue contracts, and update SARB documents. BG 1, 2, 3, 4, 6**
- **Educational Services Liaison participated in chronic absenteeism and child welfare symposium and earned Child Welfare and Attendance Supervisor certification. BG 2, 3, 4, 6**



Ripon Unified School District
2020-21 Accomplishments

June 21, 2021

- **Participated in State School Attendance Review Board (SARB) Committee: legislation, attendance patterns, compulsory education, student engagement, recognition of Model SARBs. BG 1, 2, 4, 6**
- **Volunteer reader of Model State SARB Applications; scored State SARB applications of school districts in CA. BG 3, 4**
- **Member and participant in CA Association of Supervisors of Child Welfare and Attendance (CASCWA) State Conference focused on examining student services best practices: relationships, equity, safety, mental health, substance abuse, truancy, Section 504, behavior, wellness, homeless and foster youth. BG 1, 2, 3, 4, 6**
- **Participated in Language and Literacy cohort with EL Coordinator to focus on process, procedures and support for students who are dually classified as Special Education and English Language Learners. BG 1, 3, 4**
- **Supported alternative reclassification through the IEP process of English Language Learner status of special education students to Reclassified Fluent English Proficient. BG 1**
- **Communicated with all stakeholders - parents, community, inter- and intra-departmental personnel and agencies on a multitude of often sensitive topics and address a variety of concerns via meetings, telephone, email, website, notices and bulletins. BG 1, 2, 3, 4, 5, 6**



Ripon Unified School District
2020-21 Accomplishments

June 21, 2021

Superintendent

- **Completed COVID-19 Operations Report. BG 1,2,3, 6**
- **Supported the scheduling of writing training 2020/21 as part of professional development. BG 1,2,4**
- **New Ripona Principal Selected/Hired. BG 1,3,4**
- **New Harvest High/ Program Coordinator Selected/Hired. BG 1,3,4**
- **Transitioning of two new principals. BG 1,3,4**
- **Hired a new Special Education Program Specialist. BG 1.3.4**
- **Extensive public relations campaign on getting the word out for the 2020 Census which helped to achieve an increase in results from the last Census. BG 1,2,3,6**
- **Participated in three days of Resident Teachers Interviews. BG 1,3,4**
- **Attended School Services Budget Revise Workshop. BG 2,4**
- **Attended Capitol Advisors Budget Perspectives Workshop. BG 2,4,**
- **Held a successful Summer Seamless Grab and Go Meal Service via a waiver. BG 1,2,3,6**
- **Continued participation in the Worknet High School Apprenticeship Subcommittee Meeting. BG 2,3,6**



Ripon Unified School District
2020-21 Accomplishments

June 21, 2021

- Working with the Information Technology Department hired two high school apprentices. BG 1,3,4
- Aeries emails sent to change password thru the Aeries systems. BG 1,3
- Personnel attended FEMA trainings. BG 1,2,3,4
- Attended property and liability JPA consortium meeting. BG 1,2,3,4
- Two legal cases have been resolved. BG 2,3,4,6
- Analyzed attendance rates, brainstorm root causes and future interventions. BG 1,4,6
- Level I and 2 Developer Fee Studies Completed. BG 2,5,6
- Secured Utility Vehicle Grant for five Vehicles. BG 1,2,4,5,6
- Prepared Facility Master Plan RFP. BG 1,3,4,5,6
- Completed the Information Technology New Office Location. BG 1,3,4,6
- Created an additional professional development meeting space. BG 1,3,4,6,
- Utilized custodial teams to increase effectiveness and efficiency towards progress on facility needs. BG 1,3,4,5
- Received donated playground equipment and worked collaboratively with Ripona School to install. BG 1,3,5
- Received revised plans for RHS Bathroom/Bleacher project. BG 1,3,4,5,6



Ripon Unified School District
2020-21 Accomplishments

June 21, 2021

- **Ripon High Parking lot identified as a location for the San Joaquin County Office of Emergency Services -Home Support Services (IHSS) to distribute personal protective equipment (PPE) to their providers. BG 3,4,6**
- **Ripon High was selected as an Election Polling location for the November 2020 Election. RUSD provided support as needed to the Registrars of Voters. BG 3,4,6**
- **Updated District Student and Family Handbook for 2020-21 school year. BG 1,3,4,6**
- **Attended virtual Assembly Education Committee informational hearing on re-opening California's public schools for the 2020-21 school year, with a focus on health and safety of students and staff, teaching and learning and student support. BG 4,6**
- **Prepared "ongoing" Ripon Reopening Recommendations List. BG 1,3,4,6**
- **Calendared/Held/ Attended multiple meetings with elementary, high school staff, classified and certificated unions. BG 1,3,4,6**
- **Met with RUDTA Union President and CSEA Union President. BG 1,3,4,6**
- **Memorandum of Understanding Agreements with both RUDTA and CSEA. BG 1,3,4,6**
- **Purchased PPE Supplies (masks, thermometers, sanitizer, disinfectant wipes, sanitization cleaning machines, hand washing stations etc.) during the months of June and July in preparation for the 20-21 school year. BG 1,3,4**
- **Provided each school site with funds to provide PPE for specific school site needs. BG 1,2,3,5**
- **Replaced the roof pans for the swamp coolers on the North Gym at Ripon High. BG 1,3,4,5**
- **School MUBS and Offices received plexiglass where desired. BG 1,3,4,5**



Ripon Unified School District
2020-21 Accomplishments

June 21, 2021

- **Participation in the UC Davis Superintendent Network (CAPED) Center for Applied Policy in Education Development. BG 1,4,6**
- **Completed the CUPCAA process and utilized it for the painting of Ripon High School. BG 2,3,5,6**
- **Created the COVID-19 Committee. BG 1,3**
- **Continued work on the replacement of the windows at Ripon Elementary. BG 1,5,6**
- **Prepared 2020-21 Ripon Unified Reopening Plan to Maintain Continuity of Education during the COVID -19 Pandemic. BG 1,2,3,4,5,6**
- **Developed Student and Staff COVID-19 Prevention Protocols Document. BG 1,3,6**
- **Explored distance learning curriculum and distance learning options. BG 1,2,3,4**
- **Implemented distance learning models. BG 1,2,3,4**
- **Hired five distance learning teachers for the elementary grades. BG 1,3,4**
- **Utilized web-cams and microphones for streaming of the 7-12 grade students remaining on distance learning. BG 1,3,4**
- **Continuous Learning Task Force in coordination with Tech Cadre prepared plans for teacher driven professional learning via Wakelet. BG 1,3,4,6**
- **Implementation of Seesaw Platform. BG 1,3,4,6**
- **Hired five resident teachers. BG 1,3,4,6**
- **Prepared/ Held eleven Ripon Unified Board Meetings from July thru November. BG 3,4,6**
- **Hired a new Executive Assistant. BG 1,3,4**



Ripon Unified School District
2020-21 Accomplishments

June 21, 2021

- **Procured Career Technical Education Curriculum for Sports Medicine and Intro to Food and Agriculture = Plant and Soil Science Pathway. BG 1,3,4,6**
- **Honored Ten Retirees. BG 3,4,6**
- **Updated 48 Board Policies. BG 1,2,3,4,5,6**
- **Continued expansion of Multicultural events. BG 1,3,4,6**
- **Leadership Team work on Cultural Competence. BG 1,3,4,6**
- **Preparation for Professional Development Day with Kate Kinsella January 2021. BG 1,3,4,6**
- **Worked collaboratively with departments and school sites to prioritize needs for expenditures from the various recent funding sources Coronavirus Relief Fund (CRF), Elementary and Secondary School Emergency Relief Fund (ESSER), Governor's Emergency Education Relief Fund (GEER) and Learning Loss Mitigation Fund (LLMF). BG 1,2,3,4,5,6**
- **Exploring Virtual Kindergarten Registration Process. BG 3,4**
- **Completed Ripona and Park View Security Camera Installations. BG 1,3,4,5**
- **Plans moving forward for camera installations at Colony Oak, Weston and Ripon Elementary. BG 1,3,4,5**
- **Camera replacements and additional units are in progress at Ripon High School. BG 1,3,4,5**
- **Facilities Master Plan Survey completed, receiving over 1192 responses. BG 1,2,3,4,5,6**
- **Ongoing meetings with the City of Manteca. BG 3,4,5,6**
- **Continued meetings with Richland Developers regarding the Hat Ranch Development. BG 3,4,5,6**



Ripon Unified School District

2020-21 Accomplishments

June 21, 2021

- **Approved LCP- Learning Continuity and Attendance Plan. BG 1,2,3,4,5,6**
- **Budget Overview for Parents in progress for December 15th Board Meeting. BG 2,3,4,6**
- **Local Federal Addendum approved via letter from the State on November 17th. BG 1,2,3,4,6**
- **Welcomed and provided support for new Student School Board Member. BG 1,3,6**
- **Developed the Distance Learning Log. BG 1,2,3**
- **Created numerous communications related to the Covid-19 Pandemic. BG 1,3,4,6**



Ripon Unified School District
2020-21 Accomplishments

June 21, 2021

Technology

- **Quoted, Purchased and Deployed 150 Cellular Hotspots for the 20-21 initial Distance Learning to support students without Internet Access at home. BG 1, 2, 3**
- **Created workflow for semi-automatic installation of Zoom, Document Camera Drivers, and Smart Board drivers to respond to Teacher needs. BG 1, 3**
- **Quoted, Purchased, and Deployed 80 Touch Screen Chromebooks for the K8 sites to facilitate learning for grades K-2. BG 1, 3**
- **Quoted, Purchase and Deployed additional 108 Chromebooks for RHS to be ready for 1:1 Chromebook Deployment. BG 1, 3**
- **Assisted in creating documentation for Chromebook Home Use. BG 1, 3, 4**
- **Moved IT into new Offices to resolve issues of ‘walk through’ and provide a work area for IT Staff. BG 3, 5**
- **Imaged and Dropped off Laptop Cart for Harvest High School to enable students and teachers the option to utilize 3D printers for their lesson plans. BG 1, 3**
- **Initialized two additional Hyper-V servers to modernize the District’s virtual machines and began migrating Linux-based virtual machines to the new hypervisors. BG 1, 4**
- **Camera system physical installation complete for Ripona, Park View sites. BG 1, 5**
- **Worked with County DPJPA and RHS to deploy and troubleshoot Microsoft Surface Pro Tablets for the Math Department as requested to enhance Distance Learning. BG 1, 3, 4**
- **Initialized, Set Up, Installed and Delivered new iPad cart to Harvest High School. BG 1, 3**



Ripon Unified School District
2020-21 Accomplishments

June 21, 2021

- **Added additional network switches for future coverage of Weston F-Wing and Operations Warehouse. BG 1, 5**
- **Successfully migrated Follett Destiny server to Follet Cloud Hosting for an increase in connection reliability and full SSL/TLS integration. BG 1, 2, 4**
- **Ripon Unified School District has California State IT Apprentices, providing valuable knowledge and experience for our High School students for a career in Information Technology as well as practical paid work experience. BG 1, 3, 4, 6**
- **Quoted, Purchased, and Deployed 40 additional webcams, connection cables, and wireless microphones to assist with Distance Learning at RHS. BG 1, 3**
- **Assisted RUSD Business Office with CARES money allocation and purchase tracking in regards to classroom technology. BG 2, 3**
- **Quoted, Purchased and Deployed additional Document Cameras to assist with Distance Learning. BG 1, 3**
- **Isolated and Reported to County DPJPA instance of malware to help keep the networks safe. BG 1, 3, 4**
- **Offsite backup unit repaired with the help of the County DPJPA network team. BG 1, 2, 3**
- **Added two additional NAS units to the network to upgrade existing infrastructure and add storage. BG 1, 3, 4**
- **Completed installation of Chrome Lab for Ripon Elementary including new network cabling. BG 1, 3**
- **Completed network connection to Ripon Elementary Marquee with County Assistance. BG 3**
- **Initiated Pilot of SCCM device management. BG 3, 4**



Ripon Unified School District

2020-21 Accomplishments

June 21, 2021

- **Completed initial design for Camera systems via site walk with administration team for Weston, Colony Oak, and Ripon Elementary. BG 3**
- **Initiated IPevo interactive whiteboard pilot at Park View. BG 1, 3**
- **Completed ISP eRate process. BG 2**
- **Dispatched 3 Chrome Carts to Colony Oak. BG 1, 3**
- **Initiated Pilot of Brightlink Interactive Projectors for Ripon High School work with site administration team. BG 1, 3**



Ripon Unified School District

2020-21 Accomplishments

June 21, 2021

Transportation

- Tanya from Weston completed her behind the wheel training and started her testing. She has passed her rules and regulations testing with the CHP. BG 3, BG 4
- 2 drivers and our Transportation Supervisor went to Escalon for training on replacing seat backs in buses. They replaced 10 seat backs in bus #17. BG 3, BG 4
- Night custodian Tanya West from Weston is now a licensed school bus driver. Congratulations to her. Also great job to Tammy for getting her trained. BG 4
- Transportation started transporting small cohorts to Ripon El and Colony Oak on September 2nd. BG 4
- Transportation has been transporting students who are TK thru 3rd grade to each of the elementary schools. BG 4
- Disinfect and clean high touch spots after every morning and afternoon routes. BG 3, BG 4
- Received a satisfactory terminal inspection from CHP. BG 4
- Replaced damaged seat covers in all the buses during the summer / covid break. BG4
- Provided annual requirements to the drivers. BG 4
- Put buses back in service that were downed for repairs (3,4,14, &17) BG 4