



**2017-2018  
Accomplishments  
Report**

**Dr. Ziggy Robeson**

**June 25, 2018**





Ripon Unified School District  
Accomplishments List 2018  
Board Report – June 25, 2018

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# Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

## Introduction

While we benefit from living and working in a safe, secure community that provides a strong and stable foundation for its young people, we continue to learn to live with the reality of diminishing resources and fewer publicly funded services. Our district has addressed these challenges by seeking out creative means and turned them into opportunities. Now more than ever before we must continue to be innovative and collaborative as we work towards forging new partnerships for the future development of Ripon Unified. These efforts along with relentless resolve will ensure that our students achieve academic success.

In the attached pages of the document you can see a sampling of countless coordinated efforts of all stakeholders involved in making opportunities happen for our students. These include the efforts of administrators, staff (classified and certificated), parents, and community members.

As you read of the accomplishments of Ripon Unified District over the course of the last school year please join in me in congratulating and complimenting each individual who assisted in this incredible work.

With appreciation,

Dr. Ziggy Robeson  
Superintendent



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## Board Goals

- BG 1:** *Examine and implement organizational strategies that help set, support and address District needs and priorities.*
- BG 2:** *The Board will work with the new superintendent to develop an efficient and effective system of governance that fosters dialog and understanding of the Superintendent's responsibilities, and develops a positive relationship based upon respect for the Superintendent's expertise and professional advice on all Board business.*
- BG 3:** *Support and budget for instructional improvement to ensure the academic needs of all students are met. In keeping with our district's Vision we will work to provide a safe, positive and stimulating environment where students are our first priority.*
- BG 4:** *Develop and implement a transparent budgeting process to maximize limited District funds in order to address all facets of the District's educational program, operations, financial, and future needs.*
- BG 5:** *Collaborate with the Superintendent to identify and prioritize District facility projects, recognizing that there is a need to maintain and provide quality facilities that support the educational program and related services of our District.*
- BG 6:** *Recruit, develop and maintain an exceptional learning community of professional employees and support staff.*



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

### Business Services

- Completed various state and federal budget reports. BG 4
- Provided Escape training for secretaries, site staff and principals. BG 1, 6
- Met with principals and site departments to review budgets. BG 1, 4
- Attend and provide communications and training at Secretaries meetings. BG 1, 4, 6
- Participated in the development of district Induction power point for new teachers. BG 6
- Complete payroll investigations. BG 4
- Processed dual retro-active pay increases to comply with RUDTA agreement. BG 6
- Processed master's stipends to comply with RUDTA agreement. BG 6
- Administer worker's compensation back to work program. BG 1, 4, 6
- Process new hires as needs arise. BG 6
- Maintain streamlined Accounts Payable process, reducing late fees. BG 5
- Cross train business office staff. BG 4, 6
- Process budget transfers as needs arise. BG 4



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- New salary schedules for certificated staff, classified management and certificated subs. BG 1, 6
- Participated in various CTE trainings for CTEIG Grant. BG 3, 4
- Assisted Stone Soup with various audit reports to help them close out account. BG 1
- Coordinated and provided information for various Keenan cases. BG 1, 4, 6
- Successfully completed annual Audit. BG 1, 4
- Determine future staff needs and improve budget development. BG 4, 6
- Assisted in the review of Escape human resources personnel files. BG 6
- Met with New Deputy Superintendent at SJCOE and shared expectations regarding business practices and procedures. BG 1, 4
- Review and update LCAP budget codes as needed. BG 1, 4
- Worked closely with Ag Department to develop process to efficiently create requisitions and forward invoices so bills are paid in a timely manner. BG 6
- Established LCAP budget code review process. BG 1, 4
- Completed various county, state and federal budget reports. BG 4
- Held budget meetings with principals and program directors. BG 1,4



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Completed payroll investigations. BG 4
- Provided IBB training for District and CSEA negotiators. BG 1
- Successfully implemented new IBB negotiations process. BG 1
- Provided cross training among business office staff. BG 4,6
- Hired new Auditing Firm. BG 1,4
- Successfully met with new auditors for first phase of the annual audit. BG 1,4
- Established payroll training program with County Office of Education. BG 1,4
- Completed Escape training for new employees. BG 1,4
- Reorganized departmental duties to cover absent payroll tech position. BG 1,6
- Provided technical support completing personnel documentation. BG 6
- Implemented weekly meeting with HR and payroll to identify and resolve potential issues. BG 4, 6
- Attended meetings at the county for information regarding changes to accounting procedures, updated requirements regarding financial reporting. BG 4, 6
- Prepared various budget transfers. BG 4, 6



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Updated information on district web site regarding contracts with RUDTA and CSEA, salary schedules and job descriptions. BG 4,6
- Prepared various journal entries. BG 4
- Attended MediCal Billing regional meetings. BG 4, 6
- Prepared Quarterly and Annual MediCal billing reports. BG 4, 6
- Attended Perkins informational meetings for information on new requirements. BG 4, 6
- Submitted Perkins budget and quarterly expenditure reports. BG 4, 6
- Assisted in the preparation with the application for the Perkins facility grant. BG 4, 6
- Attended CTEIG informational meetings for new requirements and new initiatives and funding opportunities. BG 1, 4
- Prepared and submitted CTEIG quarterly expenditure reports. BG 1,4
- Arranged for Excel spreadsheet training for business office staff. BG 4,6





# Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

## Curriculum and Categorical

- The induction program is mentoring 25 new teachers in their 1st (11) and 2nd (14) induction years, with experienced Ripon USD teachers. 12 additional teachers are working with RUSD teacher buddies. BG 3, 6
- The second 8<sup>th</sup> grade transition meeting was held on September 20<sup>th</sup>, with High School staff and 8<sup>th</sup> grade teachers. Valuable information was shared to ease the process for students, parents and teachers. BG 1, 3, 6
- 2 Band instrument nights were held for new/beginning instrumental students. 120 band potential music students participated. 131 students are participating in elementary band, plus thirteen orchestra students are participating in our program this year. BG 3
- Secretaries meetings are held monthly to facilitate uniform processes and articulation across the district. BG 1, 6
- Librarian's meetings are held quarterly to facilitate uniform processes and articulation across the district. BG 1, 6
- We received official notification of Ripon USD's LCAP approval on September 15, 2017. BG 1, 3, 4, 5, 6
- LCAP surveys were completed gathering input from 651 students, 229 parents and community members, and 105 staff and teachers. BG 1, 3, 4
- LCAP work has continued with Parent Advisory Committee, DELAC, site and district meetings. We are now working with the new dashboard and 5 X 5 grids. BG 3, 4, 5, 6
- Two after school Spanish classes are in process for 2nd and 3rd graders. Each class has 20 students. BG 3



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Elementary grade level collaboration days began in October. By December 4th, all grades will have met to share work from the cadres and address other instructional needs. BG 3, 6
- High school teachers collaborate every Wednesday morning addressing technology in the classroom and other strategies to improve student learning opportunities. BG 3, 6
- The science cadre has met three days each for TK-5, 6-8 and 9-12. Some of the high school science teachers worked two weeks over the summer creating Next Generation Science Standards (NGSS) lessons. BG 3, 6
- College Prep Math (CPM) was adopted for the high schools. Teachers have attended seven CPM training days to date. Another eight training and observation days are scheduled through the remainder of the year. BG 3, 6
- A College Prep Math (CPM) parent night was held on September 28th, at Ripon High. BG 1, 3
- Math professional learning has continued for new teachers, the math cadre and all grade levels. Fourteen lesson study and follow-up days have occurred with San Joaquin County experts. The math cadres (TK-5 and 6-12) each met for 3 days. A total of 35 in-district days are calendared for 2017-2018. BG 1, 3, 6
- Three cadre dissemination days are scheduled for each grade span. These days will allow cadre members to share beneficial information with the entire teaching staff at each site. BG 3, 6
- The (English Learner Development) ELD cadre has had its first meeting. Two more are planned for the rest of the year. The goal of the cadre is to close the achievement gap with EL students. BG 3, 6



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- New teachers received Common Core math refreshers, but also received training on Aeries, grade reporting, using the Google drive, Ellevation, Read 180 and Math 180 report cards, classroom management and professionalism. BG 3, 6
- California English Learner Development Test (CELDT) testing has occurred for initial English Learners. Bilingual paraprofessionals administered these exams. BG 3, 6
- CELDT retest took place in November 2017. BG 3, 6
- Introduction of, and training for, the ELPAC (to replace CELDT in Spring 2018) was completed. BG 1, 6
- The tech cadre met and shared several new tools from conferences to take back to their sites. Some of the applications include Flipgrid, Pear Deck and code.org. Members attended a Houghton Mifflin presenter's event and shared todaysmeet.com, edpuzzle.com, flashbio and nearpod.com. The group will meet again next year after January and February learning opportunities. BG 1, 3, 6
- CAASPP scores have been released for 2017. Ripon Unified continues to perform well above San Joaquin County and California, and continues to focus on math instruction and learning, as well as closing achievement gaps. BG 3
- Principals and School Site Councils are in the process of completed their annual evaluations for the Single Plan for Student Achievement from 2017. BG 3, 4, 6
- Students will be given information throughout November and December for the Seal of Biliteracy and Pathway to Biliteracy programs and will submitted their interest forms. BG 3
- Successful for January 8<sup>th</sup>, staff development day. Teaching staff will attend a 3 hour keynote session and make choices to attend two, afternoon 75 minute sessions. BG 3, 6



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- The following courses have received A-G approval at Ripon High for 2017-2018: International Math 3 Honors, Spanish for Heritage Learners 2, AG Business Communications, Ag Fabrication, Business Computer Applications (also articulated with Delta College), Diesel Mechanics/ Power Systems, Foods and Nutrition, Life Management (Home Economics), Personal Finance, Small Engines/ Power Systems and Yearbook Publication. BG 3
- Articulation for two high school courses has been arranged with Delta College. After successfully completing Mr. Derrick's high school courses, Business Computer Applications Introduction and Business Computer Applications Advanced - Excel, and completing required forms and documentation, Ripon High School students will have 6 units of college credit at San Joaquin Delta College. BG 1, 3
- Twelve high school students are utilized California Connections seats in the following classes...English 10 A, Japanese IA, Chinese IIA, AP Stats A, French IA-2, Spanish IIA (2), Algebra 1A, Health (2), Earth Science B, HS Keyboarding. BG 3, 4
- New classes at Ripon High for 2017-2018 include Orchestra, Spanish Heritage 2, Diesel Mechanics, Math 3 Honors and Auto Tech 322 (at Modesto Junior College). BG 3, 4, 6
- English Learner (EL) Dinner were held, with 120 attendees comprised of EL family members, administrators, classified and certificated staff. BG 3
- The English Language Development (ELD) Cadre which comprised of bilingual paraprofessionals, teachers, a counselor and program manager attended the CAFE regional conference. BG 3, 4
- The STEAM Spanish Language Summer Institute session 1 is full and classes are ready to go! Session 2 is approaching full! Two sessions will run from June 4-15, and June 18-June 29. BG 1



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Summer school programs are set and ready to go for approximately 65 students in Title I, 14 in Title III, 41 in the two Spanish STEAM programs and extended year (ESY). BG 1
- Seventeen English Learners were reclassified this year. BG 1
- An after school homework help program continued for struggling English Learner students across the district. BG 1
- Ellevation Software was continued this year and a teacher interface component was added that helped all have one platform to monitor English learners. BG 1, 3
- Grade-Level Collaboration Days were held for grades K-8. Articulation documents for both math and science were updated in Google Drive folders for all teachers to access, focusing on priority standards and additional resources. Also, teachers brought and shared resources to enhance student engagement and learning. BG 1, 3, 4
- Math cadres continued to learn about number talk strategies, analyzed current assessments and continued to build more common assessments that aligned to content standards and incorporated varying depth of knowledge questions. New technology tools were presented that helped teachers learn an alternative platform to administer formative/summative assessment with quick turnaround time. BG 1, 3, 4
- NGSS Cadres utilized the New Jersey Center for Teaching and Learning (NJCTL) curriculum by adding phenomena to each unit of study and connecting the cross cutting concepts to other disciplines. BG 1, 3, 4
- The Tech Cadre met twice after major conferences and shared new software and strategies for classrooms at their sites. BG 1, 3, 4
- One dozen teachers and administrators attended Curriculum and Instruction Steering Committee (CISC) Leadership Conference in Monterey, CA. BG 1, 3, 4



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- A full day of Professional Learning was held for all staff on January 8th. Jeff Eben was the well-received keynote speaker. Participants chose from eight sessions throughout the day. BG 1, 3, 4
- Principals successfully completed their Single Plans for Student Achievement (SPSA)s and School Accountability Report Cards (SARC)s in Document Tracking Services. BG 1, 3, 6
- The Local Control Accountability Plan is in process to be ready for the June public hearing and board approval meetings. BG 1, 2, 3, 4, 5
- A six-week session was successfully held for English learner parents. The goal was to help them develop English skills that would bring them success in assisting their students at school and with homework. The program was originally capped at thirty, for this highly desired program. Size slightly increased to accommodate parents on the waiting list. BG 3
- The RHS math department adopted and implemented College Prep Math (CPM) curriculum. BG 1, 4
- Ripon Unified awarded 16 Pathways to biliteracy awards and potentially, 52 Seals of Biliteracy. BG 1, 3
- The California Dashboard measurements have transitioned to distance from level 3 (DF3). Dashboard information has been shared with the District English Learner Advisory Committee (DELAC), Parent Advisory Committee (PAC), and administrators, and will continue to be shared out at stakeholder meetings. BG 1, 3, 6
- Kayla Jacklich (RHS) was honored at the “Every Student Succeeding” breakfast at SJCOE for her great academic accomplishments. BG 1, 3
- Transitional kindergarten and kindergarten orientation and registration were successful events. Registration for 2018-2019 is now open. We have already accepted



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39 transitional kindergarten students, 217 kindergarten students and 54 students who will be in grades 1-8. BG 1, 3

- Multi-Tiered System of Supports (MTSS) components are building in Ripon USD both for academic learning, as well as a developing social emotional learning (SEL) program. New trainings have occurred with Restorative Circles, which were immediately implemented and will continue to expand in use next year. Ripon has a follow up training scheduled for August. BG 1, 3, 4
- Two after school Spanish classes were completed for 4th and 5th graders. Each class had 20 students. BG 1
- ELPAC Summative Assessment began in February 2018 and has been completed. Student tests have been sent in for scoring. BG 1, 4
- The CAASPP testing window opened on April 9, 2018 and will close on May 18, 2018. BG 1, 4
- The Physical Fitness Testing (PFT) testing window opened on February 1, 2018 and will close on May 11, 2018. BG 1, 4
- Curriculum growth orders are being completed for anticipated increase in class sizes for 2018-19. BG 1
- RHS textbooks are being ordered due to increased class sizes for 2018-19 and expanded math and science requirements. BG 1
- Our music program continues to grow. There are currently 66 beginning band members, 46 intermediate and 30 in the concert band. 100% of 8th grade music students are registering for HS music classes. BG 1, 3
- Professional learning occurred at more than 60 conferences and events this year for



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out teachers and staff. This included our own events as well as Multi-Tiered System of Supports (MTSS), Curriculum and Instruction Steering Committee (CISC) Leadership Conference, and Californai League of Schools (CLS) tech conferences and many more. BG 1, 3, 4

- Many teachers and administrators attended Katie Novak’s presentation at SJCOE. This is another step in bringing universal design for learning (UDL) to Ripon USD. BG 1, 3, 4
- Math night was held at Ripona! Teachers, parents, administrators and others volunteered to make this an exciting event for students. BG 1, 3





## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

### Facilities

- Reseeded football field sidelines. BG 1, 3, 5
- Painted paws to guide people from district office to student services. BG 1, 5
- Removed and cut up several trees that fell during storms. BG 3, 5
- Pruned trees at all sites in the district. BG 3, 5
- Installed cameras at the High School. BG 1, 3, 5
- Replaced fence at tennis courts that fell during a storm. BG 3, 5
- Installed signage on aquatic scoreboard. BG 1, 3, 5
- Installed electrical from ceiling at high school for computer pods. BG 1, 3, 5
- Installed roll up door in student services building. BG 1, 4, 5,
- Repainted curbs at all schools in district. BG 3, 4, 5
- Installed benches and tables at Weston. BG 3, 4, 5
- Installed speed bumps in district office parking lot. BG 3, 5
- Installed new partitions in bathroom at high school. BG 1, 3, 5



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- Replaced carpet in C wing at Weston. BG 3, 5
- Renovated portable classroom into science lab at high school. BG 1, 3, 5
- Repaired several pipe breaks underground at Ripon Elementary BG 5
- Renovated football field with new machine provided by RCAF and Ripon QB Club. BG 1, 3, 5
- Added lighting to grass area behind scoreboard at high school. BG 3, 5
- Installed new digital marquee at Ripona. BG 3, 5
- Purchased new riding lawn mower for Colony Oak. BG 3, 4, 5
- Replaced ice machine in North gym at high school. BG 3, 5
- Started construction for modernization at Colony Oak. BG 1, 3, 4, 5
- Replaced carpet in two rooms at Ripon Elementary. BG 3, 5
- Installed cameras at Harvest High School. BG 1, 5
- Hired several new substitute custodians. BG 6
- Cleaned carpets in district with “Little Moe” carpet cleaner. BG 3, 5
- Replaced carpet in principal’s office at Ripona BG5
- Repaired 4” water line at Weston BG5
- Used renovator to remove lip on baseball field BG5



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Removed fallen trees from storm BG 5
- Painted sports field for soccer BG 5
- Painted backstops at Ripon High BG 5
- Installed new benches on playground at Ripon Elementary BG 5
- Remodeled principal's office at Ripon Elementary BG 5
- Replaced fence behind bleachers at football field, together with Ripon Christian BG 5
- Painted safety circles at classroom doors at the high school BG 5
- Striped and waxed floors over spring break BG 5
- Painted senior numbers on softball and football field BG 5
- Sprayed football field for weeds and grasses in preparation for summer renovation BG
- Replaced HVAC unit at Ripon Elementary BG 5
- Setup and takedown for high school graduation BG 5
- Replaced bleacher's and press box on home side at high school football field BG 5
- Continued modernization of Colony Oak BG 5
- Installed electrical in tuff shed at Weston Elementary BG 5



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Repaired food service hydraulics on lift gate BG 5
- Hired new night custodians at Ripona, Ripon High, and Ripon Elementary BG 6
- Hired new day custodian at Park View BG 6
- Hired architect for bathroom project at Ripon High Football Field BG 5
- Repaired areas of blacktop at Ripona BG 5
- Hired new substitute custodians BG 6
- Worked with Love Ripon to do work at High School and Ripon Elementary BG 5
- Repaired walk in freezer in district warehouse BG 5
- Pressure washed and etched pool deck to reduce slipping BG5



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

### Human Resources

- Hired 23 new teachers for the 2017-18 school year. BG 3, 6
- Hired 15 new classified employees for the 2017-18 school year. BG 3, 6
- Hired 14 new substitutes for the 2017-18 school year. BG 3, 6
- Regularly attended meetings at San Joaquin County Office of Education for information on new regulations and laws for credentialing and other human resources items. BG 1, 6
- Investigated personnel issues and processed follow up documentation. BG 6
- Completed quarterly Wage Report for the Bureau of Labor Statistics. BG 1
- Hired 3 new principals, a Director of Students Services and a Chief Operations Officer. BG 1, 6
- Processed and monitored Worker's Comp injuries and employee modified duty. BG 6
- Met with employees regarding maternity leave, extended sick leave, and salary inquiries. BG 6
- Provided documentary support to payroll to process regular and supplemental payrolls. BG 4, 6
- Collected information regarding teacher recruitment fairs for spring 2018. BG 6



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Updating new hire packets, orientations and checklists for 2018. BG 6
- Monitored and followed up on credential expirations and renewals. BG 6
- Posted vacancies, reviewed applications, and conducted interviews as needed. BG 6
- Update and review Employee Absence Binders for the 2017-18 school year. BG 6
- Administer applicant testing process. BG 1, 6
- Provided coordinated reporting with City of Ripon regarding pool. BG 1, 4
- Coordinated and provided information for various Keenan cases. BG 1, 4, 6
- Provided technical support completing personnel documentation. BG 6
- Reviewed the Master's Degree documentation of all certificated staff members for implementation of the Masters stipends. BG 6
- Short Term Teaching Permits (STPS) and Provisional Intern Program (PIPS) processed. BG 6
- Gina Jackson and Frank Jerome attended the Human Resources Essential Workshop. BG 1, 6
- Updated the RUDTA and CSEA contracts. BG 1, 6
- Completed updated seniority list. BG 6



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Thorough review of the substitute list. BG 3, 6
- Working to expand the classified and certificated substitute pool. BG 3, 6
- Frank Jerome registered and attending the ASCA Personnel Academy. BG 6
- Professional development training “Beyond Escape.” BG 4, 6
- Processed unit request forms. BG 3, 6
- Worked in conjunction with the Technology Department to prepare new employee power point, BG 1, 6
- Prepared binder and presented “New Teacher Orientation.” BG 1, 6
- Organized and supported first all-district employee health fair. BG 1, 6
- Represented Ripon USD at the Credential Counselors and Analysts of California conference. BG 6
- Successfully completed ASCA Personnel Administrators Academy BG 6
- Attended county meetings to obtain information on new regulations and laws for credentialing and other human resources items BG 1, 6
- Conducted investigations regarding personnel issues and processed follow up documentation BG 6
- Completed the Quarterly Wage reports for the Bureau of Labor Statistics BG 1
- Processed and monitored Worker’s Compensation injuries and employee modified duty BG 6



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Coordinated with county payroll to process regular and supplemental payrolls BG 4,6
- Participated in teacher recruitment fairs BG 6
- Updated new hire packets, orientations and checklists for 2018-19 BG 6
- Followed up and worked with employees regarding credential expirations and renewals BG 6
- Posted vacancies, reviewed applications and conducted interviews as needed. BG 6
- Reorganized duties to cover absent payroll technician position BG 1,6
- Hired new payroll technician BG 1
- Provided cross training among business office staff BG 4, 6
- Provided IBB training for District and CSEA negotiators BG 1
- Successfully implementing new IBB negotiations process BG 1
- Provided Early Tell letters BG 4,6
- Coordinated and provided information for various Keenan cases BG 1, 4, 6
- Met with employees regarding maternity leave, extended sick leave and salary inquiries BG 6





## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

### Nutritional Services

- Completed budget review. BG 4
- Identify and test potential new meal offerings to increase meal participation. BG 1, 3, 4
- Identified needed equipment. BG 1, 3, 4
- Successfully maintained positive health inspection reports. BG 1, 4
- Increased revenue/ financial outlook of Nutritional Services Program. BG 1, 4
- Increased participation in Nutritional Services Program. BG 1, 3, 4
- Conducted professional development regarding State/Federal Department “Professional Standards.” BG 1, 6



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

### Special Education & Student Services

- Weekly meetings with school psychologists to debrief and strategize on site level issues. BG 1, 2
- Monthly meetings with special education staff to discuss special education policy and procedures. BG 1, 2
- One to one meetings with all principals to learn about their site level needs related to student services. BG 1, 2, 3
- Established the district's Multi-Tiered Systems of Supports (MTSS) Committee. BG 1, 2, 3
- Followed up on all student services related purchases to completion. BG 1
- Monthly meetings with the district's Technology Support Specialist and Data Analyst to plan for student data systems alignment. BG 1, 2
- Participated in the August 2017 MTSS training in Costa Mesa. BG 1, 2
- Processed two expulsion that were upheld by the board of trustees. BG 2
- Arranged a three-day MTSS training in Ripon for Ripon Elementary, Weston Elementary, Ripon High School, and Colony Oak Elementary. BG 1, 2, 3
- Attend monthly County Office of Directors Special Education meetings to stay informed about special education policy and procedures. BG 1, 2
- Completed the Disproportionately 2017-18 State Report. BG 1,



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- MTSS Committee provided district wide professional development session January 2018. BG 1,3
- Provided support to school site MTSS planning teams at January 8 staff development day. BG 1,3
- Cohorts 1 and 2 participating in Regional SUMS (Scale Up MTSS Statewide) workshops. BG 1,3,6
- Staff participation in the regional Zoom conference calls. BG 1,3,6
- District wide representation for Restorative Circles professional development BG 1,3,6
- Pilot Character Counts at Ripon El and Ripon High Schools BG 1,3,6
- Completed successful State Kindergarten immunization audit BG 1.3
- Train the trainer model in direct instruction on “Early Literacy.” BG 1.3.6
- Completed new staff training in Read 180. BG 1,3,6
- Review Active Shooter protocols and procedures. BG 1,3
- Successfully held SARB/DARB sessions. BG 1,3,4
- Held district administration expulsion training. BG 1,3



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

### Superintendent

- Ripon High Changes – completing course automotive class certification/ transportation of students. BG 1, 3
- Ripon High Handbook revisions. BG 1, 3
- District enrollment updates every board agenda. BG 1, 2, 3
- District Policy Handbook Revisions, in process implementation of new employee handbook. BG 1, 2, 3
- Board Policy Updates Now Current -continuing to calendar and maintain updates. BG 1, 2
- Community Meetings and Newsletters, and Monday District Bulletins 2017-18. BG 1, 2
- Reorganization and Hiring of Business Office Personnel, Student Support Services Director, and three new principals. BG 1, 2, 4, 6
- Implemented Kindergarten thru third grade Tier 3 Class (SDC) at Ripon Elementary BG 1, 3, 4
- Held successful Title 1 Summer School in the summer of 2017. BG 1, 3
- Continued Partnership with Ripon Fire Department regarding the implementation of AEDs. BG 1, 3



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- Attended multiple Ripon and Manteca City Council Meetings. BG 1, 2
- Established committee, conducting regular meetings and held community roundtables of the Superintendent Facility Advisory Committee. BG 1, 2, 5
- Regular communications with Manteca Bulletin. BG 1, 2
- Change in Human Resources Office and reconfigured staff and workload. BG 1, 2, 4
- Utilizing “Remind” as a means to communicate to all RUSD via text in emergency situations and other pertinent information regarding communication. BG 1, 2, 3
- Added section to the board agenda for board comments. BG 1, 2
- Board President Huskey and Dr. Robeson attended CSBA Roadshow: Investing in Education, Empowering Local Communities. Where we heard about relief from escalating pension costs, enhanced professional development for board and staff, additional counseling and intervention services, increased afterschool enrichment, better programs for English Language Learners, higher investment in Science, Tech, Engineering, Arts & Math (S.T.E.A.M.). Greater access to technology and learning materials. BG 1, 2, 3
- Improving Math Scores at Ripon High School – Increased 5 points at Ripon High. Implementation of College Preparatory Math (CPM) see Curriculum and Instruction for further detail. BG 1,3
- Ag Program short term and long term plans, MOU with Agriculture Advisory Committee, Continued CTE, and College Career Readiness Grant. BG 1, 3, 4



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- Superintendent, Staff and Board in attendance at Ripon High School Advisory meetings. BG 1, 3, 4
- Plans and district wide goal focus of MTSS for Professional Development Day on January 8<sup>th</sup> Quality Connections-All Means All. BG 3, 6
- Grow leadership skills and opportunities: Ripon High School joined a dozen schools for the annual Advancing Women’s Leadership Forum. Thirty students attended and were accompanied by three Ripon High English teachers. It was held at the Alex G. Spanos Center at University of the Pacific. The conference consisted of three of the most influential women in the country. The speakers were Jade Simmons (concert pianist, author, speaker), Janet Lamkin (President of Bank of America - California), and the Keynote Speaker was Sheryl Sandberg, Chief Operating Officer of Facebook. This conference "brings together diverse and esteemed leaders to inspire young participants, especially young women, to make a lasting, positive impact on the communities where they live and work. BG 1,3,4
- LCAP –Adopted Budget on the Website. BG 1, 3, 4
- Budget, Board Goals/Faculties Study Workshops, Regular Monthly COO Budget Report and Maintenance/Facilities Board Reports. BG 1, 2, 4, 5
- Ensure success of JROTC, attending various JROTC activities, implementation phase of Air Rifle Program and MOU. BG 1, 3, 4
- Moving in the direction of our strategic plan comprehensively embedded within the LCAP. BG 1, 3, 4
- Continued work and review of RUSD Facilities Master Plan. BG 4, 5



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Attended numerous workshops, webinars, and conference sessions regarding instructional strategies, budget, human resources, and facilities. BG 5, 6
- Continued elimination of singletons: Reduced 1- 2017. BG 3, 4, 5
- Using all forms of advertising for staff and extracurricular vacancies: CIF Sections, Craigslist, Edjoin, High School Athletic, Maxpreps. BG 1, 6
- Completed creation and utilization of marketing, recruitment flyers, handouts, folder, and display for recruitment fairs. BG 1, 6
- Continuous review of job descriptions as needed. BG 3, 6
- CSEA negotiations sessions and preparation work. BG 4, 6
- Articles in San Joaquin County Office of Education Outlook. BG 1, 2, 3
- Hosted Colony Oak Groundbreaking Ceremony. BG 1, 2, 5
- Continued efforts to further solidify partnerships with Delta College, Stanislaus State University, Modesto Junior College, and University of Pacific. BG 1, 3
- Ripon High School hosted forty-one students from Kyoto Japan as a part of a cultural exchange event. Host families from Ripon High and the Ripon community took care of the students from Kyoto for five days. Students spent time learning about American culture, education in agriculture, activities, and shopping. They performed in front of the entire school at our first annual cultural exchange rally. Relationships were created, friendships bonded, and memories were made. BG 1, 2, 3
- Participated in Stanislaus State Mock Interviews of Administrative Candidates at CSU, Stanislaus. BG 1, 6



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Updated Memorandum of Understanding with the City of Ripon, Ripon Police Department, and RUSD. BG 1, 2
- Attended Annual School Boards Dinner with RUSD Trustees Huskey and Hutto. BG 1, 2, 6
- A member of the CAPED - Superintendent Collaborative Network 2017-18 The Center for Applied Policy in Education (CAP-Ed) at UC Davis facilitates the nexus of research, policy, and practice. CAP-Ed connects education leaders and practitioners with nonpartisan, research-supported information and expertise from scholars and policymakers BG 1, 2, 3, 6
- Successful well-attended Family Science Night. BG 1, 3
- Attended Budget Perspective Workshops at the County Office and SSC School Finance Workshops in the Fall and the Spring BG 1, 4
- Participant in the Better Together: California Teachers Summit at Sacramento State BG 1, 6
- Promotion of a college culture: Ripon High took thirty-five 10-12th grade students to CSU East Bay. Students were personally invited as the tour was geared towards the Education Opportunity Program (EOP). EOP is the program that provides support for first generation college students and has other guidelines. BG 1, 3
- Hosted San Joaquin County Superintendent James Mousalimas visit to Ripon Unified on September 25<sup>th</sup>. His itinerary here in Ripon Unified included a presentation on our current Multi-Tiered Systems of Support plans, a visit with Ripon High School Ag Teacher Ryan Patterson, Principal Rangel, and Future Farmers of America (FFA) students Mallory Brenner, Tyler Keener, and David Macias-Campos III. After the informative visit with our articulate students,





## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

Superintendent Mousalimas had the wonderful opportunity of experiencing a trip to our school farm and almond orchards. Mr. Dave Phippen assisted as the tour guide sharing a bit of our history and knowledge about our partnerships regarding the farm and property. BG 1

- Created an LCAP info graphic of the Ripon Unified LCAP. BG 1, 2, 4
- A successful pricing of the District refunding (refinancing) bonds. This refinancing will pay off a portion of the District's prior 2013 general obligation bonds and save local taxpayers over \$1.5 million over the remaining life of the bonds. These savings were generated primarily by a reduction in the interest cost from an original rate of over 5.0% to a new rate of approximately 3.3%. The investor demand for bonds was driven in large part by the District's improvements to its already strong "A+" credit rating. The improvement, in the form of the positive outlook attached to the rating by Standard and Poor's, reflects the Board's pragmatic fiscal management, and the robust socioeconomic characteristics of the District, as described during the presentation given by Dr. Robeson and Mr. Jerome during their visit with Standards and Poor's analysts on August 18<sup>th</sup>. BG 1, 2, 4, 5
- Completed District Organizational Chart. BG 1, 2
- Transition of Ripon Elementary Principal and new appointment. BG 1, 3, 6
- Preparation for Ripon Unified presentation at CSBA AEC – Nov 30, 2017; Workshop Funding, Finance, and Facilities. BG 1, 2, 4, 5
- Ripon High School Agriculture Department /District submitted the Career Tech Facility Grant (CTEIG) BG 1, 2, 3, 5
- Ripon Unified received the CALPADS Data Management Recognition award. BG 1, 2, 4, 5



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Audit Report completed with no findings. BG 1, 4,
- Added the first annual Veteran’s recognition to the board agenda in November. BG 1, 6
- Held first annual volunteer recognition Helping Hands and Hearts Breakfast. BG 1, 3
- First ever Ripon Unified Principal for a Day. Principals hosted members of businesses and community at their school sites giving them first hand opportunity to visit our schools. BG 1, 3
- Third Annual Spring Social Event – The Ripon Rest and Relaxation. BG 1,6
- Secured Katie Novak for January 2019 Professional Development Day. BG 1, 2, 3, 4
- Ripon Elementary and Weston Elementary Schools were named Honor Roll schools for the 2017-2018 California Honor Roll presented by Educational Results Partnership (ERP) and the Campaign for Business and Education Excellence (CBEE) BG 1, 2,3, 6
- Successful refinancing of a portion of ours general obligation bonds to avail the district of interest rates that are near historic lows and to generate over \$1.5 million in savings for taxpayers. BG 4
- Held first Annual School Farm Open House and participated in City celebration of First Responders BG 1
- 2018 Teacher representative in the finals for Teacher County of the Year BG 6



# Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

## Technology

- Purchased replacement computers for 12 Teachers. BG 5
- Standardized newly purchased computers to meet goal of 5+ year service life, lowered cost on Apple devices. BG 1, 3, 4
- Created and deployed Windows Imaging Infrastructure to Ripon High School and district office to improve labor efficiency for installations and refreshes, utilizing Windows 10 Education, Creator's Update. BG 1, 3, 4, 5
- Redesigned layout and deployed security cameras to Harvest High School for enhanced coverage in response to need. BG 3, 5
- Refreshed 89 staff computers to either Mac OS X 10.12 or Windows 10 (1607) for county software requirements. BG 1,3
- New Upgrade Plan for SSDs on current hardware to extend service life and improve responsiveness. BG 1, 3
- Re-organized Google Domain OUs for cart-based Chromebook Management, increasing management efficiency and providing per-cart customization for classrooms/ grades/ sites. BG 1, 3
- Deployed Google Print servers to extend Chromebook printing capabilities to Park View, Colony Oak, Ripona as part of an overhaul to Google Print Services District-wide. BG 1, 3
- Deployed a new on-site backup NAS and reorganizing current NAS units to handle increased data loads from all sites to keep data disaster recovery plans current. BG 1, 3, 4



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Deployed new iMac Lab at Park View, integrating lab server with Instructor Station to reduce hardware needs. BG 1, 3
- Developed and deployed District-based Print Servers for DPJPA and Academic domains to provide automatic assignment of core printers based on Site/Lab Room to improve deployment efficiency. BG 1, 4
- Developed and deployed Profile-Based printer assignments to simplify the addition of printers to Apple computers and allow printer additions by site administration without requiring administrative permissions. BG 1, 4
- Partnered with Business Office to set up and provide on-site support for Escape Training. BG 6
- Worked with Operations to assist with facility use requests when technology is required for Professional Development. BG 6
- Deployed Chromecarts to sites to help achieve LCAP goals: Ripon Elementary: 1 (16 Chromebooks), Colony Oak: 4 (120 Chromebooks). BG 1,3
- On Site Project for School Year's Beginning - Made time available for onsite Q&A and assistance at each site at the beginning of school year to assist with setup, troubleshooting, and ramp-up for teachers at the start of the school year. BG 1, 6
- Google Cloud Print Project - Set up print servers for use at each site for Piloting
- Google Cloud Print services to allow students to print from Chrome Devices. Pilot is ongoing. BG 1, 3
- Printer Add Automation - Adding core printers to computers based on their site to streamline windows device readiness. BG 1, 3, 6



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Upgraded Destiny Server to latest version per Librarian Request, added off-site access and SSL support to enable secure connections, worked with County DPJPA for Firewall Permissions. BG 1, 3, 6
- Installed, Deployed, and Set Up 4 Cameras to cover exterior of Harvest High to enhance student and site safety. BG 3, 6
- Completed Deployment of new Weston iMac Lab. BG 3, 4, 6
- Quoted, Ordered, and Set Up new Programming/ Computer Lab in B4 of High School using up to date gaming-quality hardware to support Unreal Engine, Unity, and 3D VR Software Classes. BG 3, 4, 6
- Applied for Additional 25% Discount on VOIP Services through Masergy via the California Tele -connect Fund. BG 1, 4
- Verified Ray Morgan Printer Contract, removed outdated and no longer in service printers, added replacement units to contract, and verified printers remaining on contract - including location updates. BG 1, 3, 4, 6
- Assisted Facilities with Setup and Provisioning of new Computerized Marquee Sign installation, including network provisioning for control computer at Ripona Elementary. BG 5
- Inventory Tracking Augmentations: Now assigning devices to individuals or specific rooms for ease of tracking. Over 1500 devices added to inventory since start of Inventory Project. Began tracking Chromebooks per cart. BG 1, 3, 6
- Leveraged NAS Infrastructure to bring Backups to modern standards, including 1 On-Site Backup and 1 Off-Site Backup hosted at County Datacenter to protect data in case of emergency. Upgraded drives to handle increased storage load. BG 1, 3, 5, 6



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Replaced main Student-Facing Server (RIHSS-Gungan) with new HP Hardware featuring more VM Capacity and Storage (RIHSS-Serpine). BG 3, 4
- Worked with High School Athletics Department to create and deploy a Point-of-Sale System to support inventory tracking and sales for gym Snack Bar. Upgraded Point-of-Sale System in Student Store to utilize updates in SQL Database Backend and continuous backups. BG 1, 3
- Worked with Operations to Replace Aging and Unsupported Clock System at Ripon Elementary with more Modern BOGAN-based Clock System. BG 1, 3
- Upgraded G7 Computer Lab with Solid State Drives, Additional Ram, and Larger Monitors to allow core hardware to keep up with demands for more application usage. BG 3
- Worked with Colony Oak Administrative Staff to upgrade stage sound system with Modern Mixer, Replacement Primary Amplifier, and new Wireless Microphone System. Rewired Equipment Box to include inputs, added new Stage Monitor Wiring, cleaned up system as a whole. BG 3
- Assisted Operations, Construction Staff with powering down/ powering up Network Equipment to support ongoing Construction at Colony Oak. BG 5
- Assisted Operations with new Badging for Construction Staff at Colony Oak to enhance safety and security at the site. Badges have both name and photo for identification of personnel. BG 5
- Deployed 2 Chromecarts at Ripon High School, 1 Chromecart at Weston, 1 Cart's worth of Chromebook Replacements for HHS, Ripona, Colony Oak, Park View, Ripon Elementary per LCAP Guidelines to meet technology goals. BG 3, 6



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Assisted with ELPAC Testing by providing cabling and computers as needed to ensure technology availability. BG 3
- Began installing Bios Passwords, Tracking Software, and BitLocker on all new portable computer to meet enhanced security standards including the use of disk encryption. BG 3, 5
- Upgraded Nurse Phones to meet needs of text communications and resolve difficulty with reception within buildings. BG 5
- Moved Application Installation from USB-Disk based system to a Network based solution utilizing MDT and Windows Server 2016 to decrease time requirement for new units/ refreshes. BG 1, 3
- Upgraded Portable Computers for Paraprofessionals utilizing LCAP funds. BG 3



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

# Transportation

- Tammy became a state certified bus driver trainer. BG 1, 6
- Replaced 2 regeneration particulates on buses. BG 1, 3
- Painted white lines in bus barn for easier parking. BG 1, 3, 5
- Driver license renewals done, completed in house. BG 1,6
- Completed and passed CHP annual terminal and bus inspection. BG 1, 3
- Held mandatory training hours for all drivers. BG 6
- Hired new substitute driver. BG 6
- Conducted district wide bus evacuation drills. BG 1, 3
- Updated routes and times for new school year. BG 1, 3, 4
- Multiple field trips and sports trips. BG 1, 3
- 79,646 Miles driven by buses from July thru June. BG 1, 3
- Returned 3 buses to service. BG 1, 3, 4
- Held monthly staff meetings. BG 1, 6
- Transported special need student to Reyn Frenca School in Denair. BG 1





## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Added 2 new school bus drivers to our substitute driver pool. BG 6
- Completed 169 activity/sports trips from January – June BG 5
- Oversaw Grad Night transportation with no bus issues for the 3<sup>rd</sup> year in a row BG 5
- Created a break area for drivers to relax and unwind during down time. BG 5
- Running 2 routes and 1 special needs van for students attending summer school. BG 2
- No school bus accidents to report for the 2017-2018 school year. BG 6
- Held classes on student management/distracted driving to satisfy requirement for continuing education hours for all drivers. BG 3
- Provided school bus transportation to San Francisco Airport for 8<sup>th</sup> grade trip to Washington DC. BG 3
- Used all 9 drivers on 3 different days in March to transport students to and from activity/sports trips. BG 5
- 39,713 miles driven between home to school routes and activity/sports trips from January – June. BG 5



# Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

## Board Goals 2018-19

### **Board Goal 1 – Learning Environment**

- Utilizing a Multi-Tiered System of Supports (MTSS), provide learning experiences that have evidence of rigor, relevance, and relationships.
- Keep learning environments effective, engaging, and safe where all children can become college and career ready.
- Optimize student learning by utilizing high quality teaching practices and innovative strategies to prepare them to be future contributing citizens.

### **Board Goal 2 – Fiscal Accountability**

- Maintain a Sound Budget utilizing Fiscal Planning for the Long-Term infrastructure development so that the needs of students are central to fiscal decisions.
- Continue to communicate and maintain transparency in the budget process. Implement a strategy to address any structural deficits within the budget while anticipating and proactively addressing the impact of future cost increases with limited resources.

### **Board Goal 3 – Teamwork**

- Continue to a focus on nurturing partnerships with all stakeholders.
- Emphasize the role as parents and community members play as valued partners with the district, schools, and teachers in the education of children.
- The Board expects that all staff will work to achieve a high level of customer service throughout the district.

### **Board Goal 4 – Continuous Improvement**

- Provide professional development to promote continuous improvement for all staff. Create and offer professional learning opportunities to develop leadership and talent at all levels.
- Recruit, attract, develop, and retain highly qualified staff in order to carry out our District's mission, goals, and objectives.
- Within Ripon USD all employees are expected to work together to provide a high quality education to all students

### **Board Goal 5 – Facilities**

- Collaborate with the Superintendent to identify and prioritize District facility projects, recognizing that there is a need to maintain and provide quality facilities that support the educational program and related services of our District.



## Ripon Unified School District Accomplishments List 2018 Board Report – June 25, 2018

- Examine and take sequential action to implement and address short term and long-term recommendations from the Facilities Master Plan and inputs from the Superintendent Facility Advisory Committee and school community.

### **Board Goal 6 – Governance**

- Examine and implement organizational strategies that help set, support, and address District needs and priorities.
- Broaden opportunities to expand RUSD's local input on county and state educational partners' policy.