

Non-Curricular Flyer Distribution Policies

We look forward to working with our parents, staff and the Ripon community at large to help spread the word about events and activities through the distribution of informational and promotional flyers.

Please consider the following guidelines:

1. Information/event must be education related.
2. You must obtain approval from the district's superintendent's department prior to distribution (contacts listed below).
3. The flyers need to include the organization's name, contact person, contact details (phone number and/or e-mail address).
4. The organization must provide all copies to be distributed.
5. The flyers will be displayed at the school site offices.
6. All flyers must also include the following disclaimer:

“These materials are neither sponsored nor endorsed by Ripon unified School District.”

7. Please allow us up to 48 hours to review and respond/approve, and send flyers to us to review at least 2 weeks prior to the event.

In order to maintain consistency in the flyer distribution process, we ask that you please follow the aforementioned guidelines. You are welcome to contact the District Office with any questions regarding these policies. Again, thank you for sharing your information with us and our schools, we look forward to working with you.

Angelica Bogetti,
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