



2019-2020

Accomplishments List

Dr. Ziggy Robeson

June, 2020



Ripon Unified School District

2019-20 Accomplishments

May, 2020

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Introduction

The 2019-20 school year was one that will always be remembered. It was a year filled with many wonderful memories, celebrations, as well as student and staff recognitions. Then the unforgettable unprecedented time of the COVID-19 Pandemic and the emergency move to a Distance Learning Model for the last three months of the academic year. Many lessons have been learned.

In Ripon Unified our search for excellence is driven by a continuous improvement and growth mindset by utilizing high quality teaching practices and innovative strategies. Ripon Unified continues to perform well above San Joaquin County and California, and consistently grows in both academic areas of English Language Arts and Math. Now more than ever before we must continue to be innovative and collaborative as we work towards forging new partnerships for the future development of Ripon Unified. These efforts along with relentless resolve will ensure that our students achieve academic success.

In the attached pages of this document you can see a sampling of countless coordinated efforts of all stakeholders involved in making opportunities happen for our students. These include the efforts of administrators, staff (classified and certificated), parents, and community members.

We are a team that strives to provide our students with exceptional learning experiences.

As you read this list of accomplishments of the Ripon Unified School District over the course of the 2019-2020 school year please join me in congratulating and complimenting each individual who assisted in this incredible work in these most challenging times.

With Deepest Appreciation,

Dr. Ziggy Robeson, Superintendent



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Board Goals 2019-2020

Board Goal 1 – Learning Environment

- Keep all learning environments effective, safe, and engaging where all children can learn, achieve, and become college and/or career ready.
- Utilize a Multi-Tiered System of Supports (MTSS), provide learning experiences that have evidence of rigor, relevance, and relationships.
- Optimize student learning by utilizing high quality teaching practices and innovative strategies to prepare them to be future contributing citizens.
- The Board expects improvement in student learning for all students, including those who have special needs, who come from low income groups, or whose primary language is other than English.

Board Goal 2 – Fiscal Accountability

- Maintain a sound budget utilizing fiscal planning for the long-term infrastructure development so that the needs of students are central to fiscal decisions.
- Continue to communicate and maintain transparency in the budget process. Implement a strategy to address any structural deficits within the budget while anticipating and proactively addressing the impact of future cost increases with limited resources.

Board Goal 3 – Teamwork

- Continue focus on nurturing partnerships with all stakeholders.
- Emphasize the role parents and community members play as valued partners with the District, schools, and teachers in the education of children and the future growth of the District.
- The Board expects all staff will work to achieve a high level of customer service throughout the District.

Board Goal 4 – Continuous Improvement

- Provide professional development to promote continuous improvement for all staff.



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- Create and offer professional learning opportunities to develop leadership and talent at all levels.
- Recruit, attract, develop, and retain highly qualified staff in order to carry out our District's mission, goals, and objectives.
- All Ripon USD employees are expected to work together to continuously provide a high quality education to all students.

Board Goal 5 – Facilities

- Collaborate with the Superintendent to identify and prioritize District facility maintenance projects, as well as capital renovation and improvement projects with limited resources recognizing that there is a need to maintain and provide quality facilities that support the educational program and related services of our District.
- Examine and take sequential action to implement and address short term (0-5 years) and long term (5-10 years) recommendations from the Facilities Master Plan and inputs from the Superintendent Facility Advisory Committee and school community.
- Ensure the District's interests to secure statewide matching and other funding is protected in order to maximize District's resources and meet short and long term needs of the District.

Board Goal 6 – Governance

- Examine and implement organizational strategies that help set, support, and address District needs and priorities.
- Broaden opportunities to expand RUSD's local input on county and state educational partners' policy.
- Support specific efforts and recommendations of the Superintendent to achieve the goals of the District.



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Business Services

- The District hired 59 new employees for 2019-20. BG 4
- 25 Certificated
- 34 Classified
- Closed the District's books and prepared the Unaudited Actuals. BG 2
- Successful liaison to district's auditors to establish new funds. BG 2,4
- Completed various county, state and federal budget reports. BG 2
- Held budget meetings with principals and program directors. BG 1,4
- Cross trained staff among business office duties. BG 2, 3, 4
- Established temporary payroll transition with County Office of Education Central payroll while payroll clerk out on family leave. BG 4
- Held weekly meetings with HR and payroll to identify and resolve potential issues. BG 4, 6
- Attended meetings at the county for information regarding changes to accounting procedures, updated requirements regarding financial reporting and budgeting. BG 2,4
- Prepared various budget transfers. BG 2,4
- Updated various job descriptions. BG 2,4
- Prepared various journal entries. BG 4
- Attended MediCal Billing regional meetings. BG 2, 4
- Prepared Quarterly and Annual MediCal billing reports. BG 2, 4
- Attended Perkins informational meetings for information on new requirements. BG 4, 6
- Submitted Perkins budget and quarterly and annual expenditure reports. BG 4, 6



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- **Attended Career Technical Education Incentive Grant (CTEIG) informational meetings for new requirements and new initiatives and funding opportunities. BG 2,4**
- **Prepared and submitted CTEIG quarterly and annual expenditure reports. BG 2,4**
- **Assisted in the preparation of the Career Technical Education Facilities Grant. BG 2,4, 5**
- **Met with Bond Rating Agency, Standard and Poor's, and obtained upgrade to District Bond Rating. BG 2, 4**
- **Successfully refinanced District bonds, saving community taxpayers approximately \$1,196,000 in property tax payments. BG 2,4**



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Curriculum and Categorical

- The induction program is mentoring 9 new teachers in their 1st (6) and 2nd (3) induction years, with experienced Ripon USD teachers. 11 additional teachers are working with RUSD teacher buddies. BG 1, 3, 4
- Band instrument nights were held for new/beginning instrumental students. 93 students are now participating in the beginning band, 37 in the intermediate band, 22 in beginning strings and 36 in concert band. Second and third year elementary orchestra students are taking zero period class at Ripon High School. Elementary concerts are scheduled for December 18th and 19th, at Park View, 7 p.m. in the MUB. BG 1
- Secretaries' meetings are held monthly to facilitate uniform processes and articulation across the district. BG 3, 4
- Librarian's meetings are held quarterly to facilitate uniform processes and articulation across the district. Library clerks are sharing best practices and visiting each other's programs in order to help each other grow. BG 3, 4
- Ripon Public Library coordinated their second Ripon Schools' day with Main Street Day. There was a great turnout. Ripon Elementary won the contest for the most participation. BG 3
- We received official notification of Ripon USD's LCAP approval on September 13, 2019. BG 1, 2, 3, 4, 5, 6
- LCAP surveys were completed gathering input from 1,008 students, 292 parents and community members, and 145 staff and teachers. BG 1, 3, 4, 5
- LCAP work has continued with the Parent Advisory Committee, DELAC, site and district meetings. LCAP surveys and data have been reviewed. LCAP meetings have begun with the county experts. BG 3, 4, 6
- Elementary grade level collaboration days occurred in September. All grades met to develop a writing benchmark and rubrics. The district-wide work will continue next year.



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BG 1, 3, 4

- **High school teachers collaborate every Wednesday morning addressing strategies to improve student learning opportunities. BG 1, 3, 4**
- **The high school science department is piloting curriculum. The biology teachers are working with Stemscores and Miller Levine. Everyone else is focused on Stemscores. Science teachers attended the California Science Teacher Association conference and SJCOE technology conference. BG 1, 3, 4**
- **High school biology adopted Miller Levine. Curriculum has arrived and will be in use for 2020-2021. BG 1, 3, 4**
- **High school physics adopted StemScopes. Curriculum has arrived and will be in use for 2020-2021. BG 1, 3, 4**
- **The high school math department spent a day aligning their scope and sequence with common core standards. They are developing benchmarks and also attended the Sacramento Computer Using Educator conference. BG 1, 3, 4**
- **The tech cadre met and shared about tools they discovered at conferences, as well as current projects in use at their sites. The first of three technology cadre dissemination days have also occurred. Site techies shared their cadre work with all site teachers. BG 1, 3, 4**
- **The focus on English Learner Development has continued. Principals met to work on language acquisition strategies for two half days. County experts have already completed days at elementary sites, linking effective ELD strategies to the standards. Teachers have been leaving these workshops with ideas ready for classroom use. Training in GLAD (Guided Language Acquisition Design) strategies is ongoing. Three refresher days have occurred for previously trained staff. Two (of three) six-day trainings have been for teachers who are new to GLAD. BG 1, 3, 4**
- **Lead teachers and administrators were trained to implement the Character Strong and Purposeful People curriculums. This social emotional learning has been implemented at**



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all schools. BG 1, 3, 4

- Teachers have been inserviced to be trainers for Thinking Maps at all schools. All teachers will receive training and all sites will be implementing these strategies across the curriculum. BG 1, 3, 4
- New teachers received training on Aeries, grade reporting, Ellevation, EL data across the district, ELD effective strategies, best practices in classroom management and academic vocabulary, and EL resources were shared for their use. BG 1, 3, 4
- English Language Proficiency Assessments for California (ELPAC) testing has occurred for initial English Learners; in addition to the Computerized ELPAC Field Test. Bilingual paraprofessionals administered these exams. BG 1, 3, 4
- Long-term English learners have been identified and each site is working on pairing each student with a mentor. BG 1, 3, 4
- CAASPP scores have been released for 2019. Ripon Unified continues to perform well above San Joaquin County and California, and continues to grow in both academic areas of English language arts and math. Four schools demonstrated improvement in math, and five in English language arts. Focus continues on math instruction and learning, as well as closing achievement gaps for English learners. BG 1, 3, 4
- CAASPP testing was suspended for 2020 due to the shift to distance learning. BG 4
- School Accountability Report Cards were presented at the January board meeting. BG 1, 3, 4, 5
- The English Learners after School Homework Help has been organized across the district and continued at sites. Teachers or bilingual paraprofessionals are working after school as a part of the Title III program helping students succeed. BG 1, 3, 4
- Plans for January 6th professional development included elementary teachers having a second day of Amplify (Next Generation Science Standards) training. Learning center teachers participated in READ 180 training and High school staff rolled out Thinking Maps



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and integrated their work into WASC preparations. BG 1, 3, 4

- Staff members have attended conferences in the areas of technology, primary sources, government, counseling, school culture, child welfare and attendance, social studies, science, business, after school programs, English, math, special education, behavior, AERIES, speech, CAASPP, ELPAC, and ELD. Groups are also scheduled to attend the CISC conference, in February. BG 1, 3, 4
- The summer school principal is in place and staff will be interviewed and chosen in January. The summer school cohort will work for three days preparing curriculum for their four week unit. Summer school will be held at Ripona Elementary this year. BG 1, 3, 4, 6
- In the first part of the year, 140 new elementary students were placed not including new transitional kindergarten (63) and kindergarten (232) students. 73 elementary students were transferred to their schools of choice this year. BG 2, 3, 6
- Professional Development for the second half of the year included...
 - January 6th, with Amplify for elementary sites and Thinking Maps for high schools.
 - 11 teachers and administrators attended the CISC conference.
 - An intensive 2 day training was held for the new Aimsweb
 - GLAD training included completion of 6 days for 3-5 and 6-8 and the first 2 days for TK-2. (The last four days will be picked up when we return.)
 - Tech Cadre days in February and March
 - Thinking Maps (Round 2, part 1) (The last two days will be picked up when we return.)
 - Completed ELD standards training w/SJCOE. All elementary sites have completed training now. BG 1, 3, 4
- School Plans for Student Achievement were completed, board approved and posted. BG 1, 2, 3, 4
- Though the 3 year LCAP was nearly completed, directives changed and the COVID-19



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Operations Written Report was done instead for the June meeting. BG 1, 3, 4, 6

- First successful orientation/registration held at Ripona. BG 1, 3, 6
- In March, schools transitioned to distance learning using Zoom, Google Classroom, Class Dojo and paper packets for those who couldn't get online. Standards-based instruction continued. BG 1, 3
- 15 8th graders earned the Pathway to Biliteracy award and 40 seniors earned Seals of Biliteracy on their diplomas. BG 1, 3, 4
- All district level areas met the goal of green on the California Dashboard: English Language Arts, Mathematics, College and Career, Chronic Absenteeism and Suspension Rate. Our graduation rate exceeded expectations reflecting the blue level. BG 1, 2, 3, 4
- Registration process transitioned to online and email in conjunction with distance learning. BG 2, 3
- Consumables and growth order materials have been ordered for 2020-2021 and will continue to be organized throughout the summer. BG 1, 2
- Teacher credentials have been analyzed and guidance provided for appropriate EL certification if necessary. BG 1, 4
- Mentors and teacher buddies for new teachers have been arranged for the 2020-2021 school year. BG 1, 3, 4
- 8th grade promotion and senior graduation videos, as well as drive through events provided May, end of year celebrations. BG 1, 3



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Facilities

- Installed new larger, non- solar, light at Farm. BG 5
- Dispersed Amazon and Home Depot donations. BG 3
- Had a new freezer installed at Ripon Elementary. BG 5
- Two new HVAC units were installed at Ripon Elementary. BG 5
- Moved computer lab at Ripon Elementary. BG 1,5
- Replaced windows in MUB at Ripon Elementary. BG 1,5
- Installed additional bark at Ripon Elementary. BG 1,5
- Installed new filtered water station at Ripon Elementary. BG 5
- Installed a wrought iron fence across the front of Ripon Elementary. Creating a closed campus. BG 5
- Installed new glass access door to the office at Ripon Elementary with a concrete pad in front of the door. BG 5
- Replaced red wood trees at the amphitheater at Ripon High. BG 5
- Replaced door and frame in room P15 at Ripon High. BG 5
- Refinished gym floor in North gym at Ripon High School. Complete sand, paint and refinish in South gym at Ripon High School. BG 1,5
- Replaced carpet at Ripon High and Ripon Elementary. BG 5
- Turned the storage room back into a classroom at Ripon High. BG 1, 2, 5
- Repaired playground asphalt at Ripona. BG 1, 5



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- Helped with installation of Gazebo at Ripona. BG 2, 5
- Created a TK classroom at Ripona. BG 1, 5
- Repaired several areas of roof at Ripona. BG 5
- Installed 4 new thermostats at Ripona. BG 5
- Prepared for garden area at Weston. BG 1
- Repaired overhangs at Weston. BG 5
- Repaired 2 roof leaks at Harvest High. BG 5
- Installed new filtered water station at Harvest High. BG1, 5
- Provided electrical for new monitor in office at Park View. BG 5
- Installed new door to office at Colony Oak. BG 1,5
- Deep cleaned all classrooms district wide. BG 5
- Borrowed 2 sets of bleachers from Modesto Christian to accommodate fans for state football championship. BG 5
- Prepared football field with help from parents at Ripon High for state championship. BG 5
- Over seeded football field with rye grass for soccer season. BG 5
- Remodeled Ag classroom at high school. BG 1, 5
- Added bark to play areas at Park View. BG 5
- Purchased new lawn mower for Colony Oak. BG 5
- Over seeded grass areas at Colony Oak. BG 5
- Painted District Office. BG 5
- Added bathroom on stage in MUB at Ripon High. BG 5
- Re-roofed MUB at Colony Oak. BG5



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- Replaced carpet in office and lounge at Ripona. BG5
- Painted lounge, staff bathrooms and office at Ripona. BG5
- Deep cleaned all the carpet at Weston. BG5
- Modernized student bathrooms at Ripon EI. BG5
- Landscape trimming and tree removal at Ripon High School. BG5
- Weed control at all campuses and district sites.
- Painted inside roof in MUB at Ripon Elementary. BG5
- Painted kitchen at Ripon Elementary. BG5
- Repaired Food Service Truck. BG 5
- RCAF Shed cleaned out. BG 5
- Fertilized all turf at Colony Oak Elementary. BG5
- Replaced several thermostat's district wide. BG5
- Started replacement of swamp coolers in Ripon High Girls Locker Room with HVAC. BG5
- Reviewed Facilities Masterplan RFP. BG5
- Work with WLC on the Bathroom/Stadium project. BG5
- Replace rusted out Swamp Cooler trays at Ripon High. BG5
- Reviewed and prioritized school site routine maintenance lists. BG5
- Secured 60 picnic tables in Knight's Ferry and divided them out to schools. BG5
- Picked up playground structure for Ripona from Brentwood. BG5
- Replaced windows on back of A wing and started B wing windows. BG5
- Deep cleaned carpets at Ripon EI., Harvest High and Ripon High School. BG5



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- **Worked with Nestle and Northstar Engineering on well and water filtration for landscape water at Ripon Elementary and Ripon High School. BG5**
- **Painted Ripon High MUB exterior. BG5**
- **Ordered IT office to be installed inside the Student Services Office. BG1,5**
- **Met with prospective firms for Master Plan Facilities Update. BG1**
- **Received planters for Weston's new garden. BG5**
- **Received plans for RHS Bathroom/Bleacher project. Waiting for electrical to be added. BG1**
- **Repaired several sprinkler issues district wide. BG5**
- **Paint foyer in North Gym at Ripon High school. BG5**
- **Installed Jam Board at Harvest High school. BG5**
- **Replaced carpet in 2 rooms at Ripona and 3 at Ripon High School. BG5**
- **Removed partition wall in library at Ripona. BG5**
- **Worked with the business department on software to help with CUPPCCA. BG1**
- **Received site deliveries during March, April, May and June. BG5**
- **Removed plants in the landscape area at Harvest High in preparation for grass to expand area for students to use during P.E. BG1,5**
- **Ordered 5,000 cloth masks for distribution to students and staff. BG1**
- **Secured several distributors for hand sanitizer. BG1**
- **Staff worked in groups to accomplish landscaping, carpet cleaning and painting. BG1**
- **Repaired several small HVAC issues district wide. BG5**
- **Painted front of Ripon Elementary. BG5**



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Human Resources

- The District hired 118 new employees for 2019-20. BG 4
 - 52 Certificated
 - 66 Classified
 - 151 Candidates Interviewed
- Successfully organized and held Health Faire, with 19 vendors attending. BG 3
- Revised and prepared 348 employee contracts and distributed them at the Health Faire. BG 3,4
- Represented Ripon USD at the Annual Credential Counselors and Analysts of California conference. BG 4
- Attended county meetings to obtain information on new regulations and laws for credentialing and other human resources items. BG 2,4
- Conducted investigations regarding personnel issues and processed follow up documentation. BG 4
- Completed the Quarterly Wage reports for the Bureau of Labor Statistics. BG 4
- Processed and monitored Worker's Compensation injuries and employee modified duty. BG 4
- Coordinated with county payroll to process regular and supplemental payrolls. BG 2,4
- Established temporary payroll transition with County Office of Education Central payroll while payroll clerk out on family leave. BG 4



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- Updated new hire packets, orientations and checklists for 2019-20. BG 4
- Viewed and received all approved certificated substitute credentials, paperwork and transcripts for processing. BG 4
- Reviewed and monitored AESOP (Absence Management Program). BG 3,4
- Properly manage all paperwork for proper certificated credentials including STSP PIPS and waivers. BG 1,4
- Process all volunteers through application and fingerprinting services. BG 6
- Process required paperwork for all resident teachers and interns for each school in which they are assigned. BG 1,3,4,6
- Process required paperwork for walk on coaches for Elementary Schools and High School. BG 1,3
- Process certificate teacher unit request forms and receive teacher transcripts for step and column increases. BG 3,4
- Received and processed retirement and resignation notices. BG 6
- Provided monthly Human Resources lists for board meetings. BG 6
- Followed up and worked with employees regarding credential expirations and renewals. BG 4
- Posted vacancies, reviewed applications and conducted interviews as needed. BG 4
- Cross trained staff among HR and payroll duties. BG 2, 3, 4
- Achieved a 93.40% completion rate for employees completing 100% of the Keenan



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mandated training. BG 4

- Testing applicants for various classified positions within the district. BG 3,4
- Conducted employment reference check within our district. BG 3,4
- Coordinated and provided information for various Keenan cases. BG 2,3,4
- Submitted and processes verification of experience documentation for new certificated and classified employees. BG 1,3,4
- Prepared annual certificated seniority list. BG 3,6
- Monitored certificated site shuffle requests. BG 1,3,6
- Prepared site shuffle requests. BG 1,3,4
- Prepared, Set-up and attended local job fairs. BG 1,3,4,6
- Met with employees regarding maternity leave, extended sick leave and salary inquiries. BG 6



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Nutritional Services

- All Food Services Staff was invited to participate in ACSA professional development. BG 3, 4
- Launched POS at Ripon High for breakfast and lunch. BG 1,2
- Attended week long training for Food Nutrition Directors in Sacramento. BG 4
- Supported Leadership and JROTC. BG 1,3
- Provided Military Ball support. BG 3
- New motor unit installed in Ripon Elementary freezer. BG 5
- Developed procedure for returned checks. BG 2,3
- Completed work on budgets. BG 2
- Created and tested new recipes with students. BG 1.3
- Acquired Trinity Table and oven at Colony Oak. BG 1
- Completed verification for state free and reduced application process. BG 2,3
- Processed free and reduced applications. BG 2,3
- Implemented newsletter for Harvest of month. BG 1,3
- Utilizing Intouch and Mealtime automated calling system. BG 2,3
- Updated Ecolab cleaning/ sanitizing system for Ripona Kitchen. BG
- Collaborated with Maintenance to implement a plan for district wide power outage. BG 3, 5



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- **Provided Saturday School Snacks. BG 1**
- **Attended and participated in meetings (county and region). BG 3,4**
- **Facilitated and hosted quarterly meetings with San Joaquin County Directors. BG 3,4**
- **Created a Catering Menu. BG 1**
- **Provided new uniforms for employees. BG 4**
- **Carried out Seamless Summer, Grab and Go Meals for the community. BG 1, 3**
- **Provided meals for Ripon Afterschool Program BG 1, 3**
- **Provided support in High School clearance -drive through. BG 1, 3**
- **Held Servsafe training to get recertification for sites. Two staff members were recertified. BG 4**
- **Calendared, promoted and implemented fun food days at school sites. BG 1**
- **Recruited a new cashier at the start of this school year. BG 4**
- **Cross trained staff in kitchen as well as cashier duties. BG 2, 3, 4**
- **Deep cleaned all kitchens for school closure. BG 5**
- **Provided Free/ Reduced and PEBT guidance for inquiring parents. BG 6**



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Special Education & Student Services

- **Facilitated monthly scheduled meetings with psychologists and the mental health specialist to discuss pertinent issues, share strategies, and maintain on-going collaborative communication. BG 1, 3, 4**
- **Facilitated monthly scheduled meetings with speech-language pathologists and the occupational therapist to collaborate around pertinent topics and maintain on-going communication. BG 1, 3, 4**
- **Conducted monthly and/or bi-monthly 1:1 meetings with site administrators to provide support, two-way communication, brainstorm resolutions and next steps on pertinent topics. BG 1, 2, 3, 4, 5, 6**
- **Facilitated monthly scheduled collaboration with special education teachers to provide support, two-way communication, professional development and discussion around instructional and special education topics. BG 2, 3, 4, 6**
- **Maintained daily communication and weekly scheduled 1:1 meetings with student services secretary for mutual support with ongoing information sharing, initiatives, budget, discussion and events. BG 1, 2, 3, 4, 5, 6**
- **Participated in bi-monthly Educational Services meetings. BG 1, 2, 3, 4, 5, 6**
- **Established/ maintained weekly scheduled meetings with community liaison to remain informed of foster, homeless, disciplinary and attendance-related issues in support of our students and their families. BG 1, 3**
- **Scheduled/ maintained monthly collaborative meetings with the district registered nurse to remain abreast of new legislation, requirements, district concerns, and maintain two-way communication. BG 1, 2, 3, 4, 6**



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- Participated in superintendent's cabinet meetings. BG 1, 2, 3, 4, 5, 6
- Participated in bi-monthly leadership team meetings. BG 1, 2, 3, 4, 5, 6
- Scheduled and participated in county MAA (Medical Administrative Actions) training for district providers, revised lists and follow-up with staff to ensure that MAA moments are fulfilled in order for the district to receive reimbursement that contributes to the district's budget. BG 2, 3, 6
- Ensured training and accountability in Med-Cal billable moments log completion. BG 2
- Attended the 10th Annual SCOE SARB workshop and earned Child Welfare and Attendance Certification. BG 2, 3, 6
- Attended monthly COD (Council of Directors) SELPA meetings at SJCOE to receive, discuss, and share with district information pertinent to special education including but not limited to legal updates, accountability, budget, facilities, programs and best practices. BG 1, 2, 3, 4, 5, 6
- Shared opportunities for staff to become trained in MAB2 (Management of Assaultive Behavior) at SJCOE in order to recognize and address the student behavioral escalation process, antecedents, de-escalate students and protect self and others using the research-based method approved by SELPA. BG 1, 3, 4
- Arrange, oversee, conduct and document legally compliant expulsion hearings, and find alternative educational options for expelled students. BG 1, 6
- Conducted parent-student expulsion clearance meetings to determine contract fulfillment and reinstatement status. BG 3, 6
- Facilitated SARB (School Attendance Review Board) and DARB (Disciplinary Action Review Board) meetings for the purpose of improving student attendance and behavior in order to maximize student engagement and learning. Compile, interpret, analyze and summarize data. BG 1, 2, 3, 6



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- Submitted Model SARB application to CA Dept. of Education. Accepted and shared feedback. BG 3, 4, 6
- Assisted site administration with concerns, investigations and due process for staff and students. BG 1, 3, 4
- Attended the Fall 2019 Fagan Friedman & Fulfrost LLP Special Education Symposium, shared information with teams and providers upon return. BG 4, 6
- Attended various cost-free webinars for professional growth, reflection, and district consideration. BG 4, 6
- Reviewed/ maintained home-hospital procedures and documentation to ensure efficiency and compliance to code as pertinent to student services and special education. Trained administrators and shared with secretaries, usage of documents and revision of procedures. BG 1, 2, 3, 4, 6
- Provided input to board policy revisions. BG 6
- Presented various topics during Board of Education meetings including: MTSS, attendance, discipline, and special education. BG 1, 4, 6
- Participated in numerous IEP team meetings in district, county, state and nonpublic settings on behalf of students who reside in Ripon, to help make educational decisions in students' best interests. BG 1, 3, 6
- Speech-language pathologists completed speech and language screenings for TK, Head Start, and kindergarten students throughout the district in the interest of child find; provided staff and families with strategies. BG 1, 3, 6
- Students in grades K, 2, 5 and 8 received vision screening, plus color vision screening for 1st grade males, and provided referrals to families when appropriate. BG 1, 3, 6



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- District RN provided epinephrine pen (Epi-Pen), glucagon, and medication trainings for staff. BG 3, 4, 6
- Attended job fairs and monitored EdJoin applicants, screened numerous applications and conducted over 100 interviews in order to seek and hire the most qualified personnel. BG 1, 2, 4, 6
- Participated in the selection process to hire the district's registered nurse, student services secretary, and 3 learning center teachers. BG 3, 4
- Participated in hiring selection processes of 1 educational services liaison, 3 speech-language pathologists (SLP), 2 psychologists and 2 tier III teachers and numerous instructional assistants. BG 1, 3, 4, 5
- Assisted in development of the job description for the first occupational therapist (OT) district employee position, interviewed and hired the occupational therapist. BG 1, 3, 4, 5
- Collaborated in the development of student services program specialist job description. Developed interview questions, writing sample prompts, IEP analysis; conducted screenings and interviews to fill the new program specialist position. BG 2, 3, 4
- Planned, organized, enrolled, staffed, purchased curriculum for and facilitated the opening of the first grade 4 - 6 Tier III special needs class. BG 1, 2, 3, 4, 5
- Continued to refine and support processes to interview, hire, train and place instructional assistants via the training system implemented last year. BG 1, 2, 3, 4, 6
- Provided professional development for instructional assistants with support, planning and facilitation by school psychologist and teachers. BG 1, 3, 4, 6
- Continued to update, build and maintain classified substitute pool; communicate with sites and human resources, assign positions to paraeducators, aides, and client-specific personnel. BG 1, 3, 4, 6



Ripon Unified School District

2019-20 Accomplishments

May, 2020

- **Arranged classified para-educator sub coverage daily. BG 1, 2, 3, 4, 6**
- **Trained staff in protocol on the initial special education referral process, annual IEPs, amendments and triennials, and continue to implement legally compliant systematic and accountability procedures. BG 1, 3, 4, 6**
- **Observed students in general education and special education classes in district, county and nonpublic locations to help determine placement and placement changes, and support teachers, students and administrators with teaching and learning relevant to the respective programs. BG 1, 3, 4**
- **Maintained and updated district's student services inventory of current assessments and instructional materials; continue to add to spreadsheet for check-out system to account for materials and avoid duplication of purchase orders. BG 1, 2**
- **Ordered and distributed curriculum, learning materials and supplies specific to special education, intervention, learning center, health, and student services. BG 1, 2, 6**
- **Supported Red Ribbon Week including securing a donation from Lions Club for red wristbands, and distribution of red wristbands to all district staff and students and to Ripon Christian School. BG 1, 2, 3**
- **Attended Lion's Club Welcome Dinner and introduced new staff. BG 3**
- **Attended Ripon Main Street Days and Ripon Memorial Library to learn about resources available to the school community. BG 3**
- **The master file system instituted last year in the student services office is maintained constantly. Providers maintain active working files for their site use. BG 2, 3, 4, 5, 6**
- **Provided special education training in conjunction with SELPA specialists for all case managers and providers. BG 3, 4, 6**



Ripon Unified School District

2019-20 Accomplishments

May, 2020

- **Oversee the SEIS (Special Education Information System) database through the completion of the interface with CALPADS (CA Longitudinal Pupil Achievement Data System). Roll out new timelines and system requirements. BG 1, 2, 3, 4, 5**
- **Managed SEIS and provide training in reports, new procedures and support for staff. BG 1, 2, 3, 4**
- **Ensured that TB risk assessments are provided by district's nurse the last Thursday of every month to confirm staff is clear of risk of TB. BG 1, 3, 6**
- **Reviewed and updated the District Student and Family Handbook and annual parent notifications in order that parents and students are aware of important school protocols and rules upon the first day of school in order to provide a safe and nurturing culture within academic environments. Additionally, provided for the translation of the handbook into Spanish. BG 1, 3, 6**
- **Revised and secured multiple contracts with numerous agencies in support of students' needs and services. BG 1, 2, 4, 6**
- **Filed OAH (Office of Administrative Hearings) request for mediation. BG 1, 3, 6**
- **Participated in SELPA Alternative Dispute Resolution (ADR) IEPs. BG 1, 3, 4, 6**
- **Negotiated and procured a compromise and release settlement agreement. BG 1, 3, 4, 6**
- **Worked with high school administration to revise the SDRT information on the form for 8th graders to support transition and placement at high school. BG 1, 3, 4**
- **Provided monthly missing students flyer to each school site and district office for program compliance centered on student safety and abduction prevention. BG 1, 3, 6**
- **Analyzed program data and completed program reports including budget, FTEs, facilities, eligibility, and enrollment pertinent to district's special education program;**



Ripon Unified School District

2019-20 Accomplishments

May, 2020

forwarded to SELPA in accordance with timeline and necessity. BG 1, 2, 3, 4, 5, 6

- **Scheduled, organized, and facilitated MTSS Leadership Team Collaboration to continue clear priorities in the interests of student engagement, social-emotional and behavioral health, academic success, and to guide the direction of district-wide MTSS. BG 1, 3, 4, 6**
- **Compiled and analyzed SUMS (Scale Up MTSS Data Statewide Initiative) data through teamwork and distribute data to the SUMS grant committee and share with MTSS (Multi-Tiered Systems of Support) Leadership team and administrators in the interest of all students succeeding socially, emotionally, and academically. BG 1, 3, 4, 6**
- **Analyzed MTSS data and evidence, complete and share the MTSS SUMS LEA Self-Assessment through collaboration with the MTSS Leadership Team, Cabinet, and county. BG 1, 3, 4, 6**
- **Completed the LEA's (Local Educational Agency) MTSS SUMs mid-year review, analyzed discipline data with administrators and submitted reports to SUMS initiative. BG 1, 3, 4, 6**
- **Facilitated school sites' completion of their Fall 2019 MTSS Fidelity Integrity Assessments (FIAs). The scores were compared since the initiative began and continue to increase. Our school sites reflect on their accomplishments. Data was distributed, shared, analyzed and forwarded to the county. BG 1, 3, 4, 6**
- **Ensured and secured SSID (Statewide Student Identifier System) numbers and the entering of SSID numbers in SEIS for all preschool-aged children being assessed for eligibility of services and for those who attend county, private, non-public and young adult programs by developing and implementing a systematic enrollment approach to meet this legal requirement. BG 2, 3, 6**
- **Began district-operated fiscally responsible transportation for county students who reside in Ripon and attend the county program at Park View, as discussed during last year's negotiations with SELPA and transportation department, resulting in an anticipated cost savings for the district. BG 2, 3, 5, 6**



Ripon Unified School District

2019-20 Accomplishments

May, 2020

- **Purchased and implemented Read 180 Universal and System 44 including all accompanying planning meetings, data analysis, and professional development. Arranged and participated in Read 180 Universal and System 44 interactive webinar trainings and in-person professional development for teachers with Houghton Mifflin facilitators. Devised Read 180 Universal and System 44 cadre, meetings and coaching sessions. Ordered, inventoried, provided licenses, log-ins, training and distribution of new curriculum for all district's schools and provided training for administrators. BG 1, 2, 3, 4**
- **Purchased and distributed curriculum materials and analyzed Math 180 data in sessions with administrators. BG 1, 2, 3, 4**
- **Phased out AimsWeb 2.0 intervention program and converted to AimsWebPlus platform. This includes trouble-shooting, vendor outreach, teacher account access to the new web-based program and webinar training supported by our data analyst. BG 1, 2, 3, 4, 6**
- **Purchased Horizons English Language Arts intervention materials and distributed appropriate curriculum to elementary schools. BG 1, 4**
- **Requested, collected and sorted all special education teacher, occupational therapist, psychologist, and speech pathologists' order requests for the school year based on enrollment, adopted programs, assessments, needs and inventory. BG 1, 2, 3**
- **Resolved Level III complaint by hearing concerns, addressing issues and taking action. BG 1, 3, 4, 6**
- **Oversee Section 504 compliance and provide Section 504 Plan professional development sessions for school administrators. Created 504 resource packet. BG 1, 2, 3, 4, 6**
- **Completed special education disproportionality audit and submitted evidence with results to CDE. BG 1, 2, 4, 6**
- **Facilitated PIR (Performance Indicator Review) committee meetings to continue the action plan to improve specific areas of performance. BG 1, 2, 3, 4, 6**



Ripon Unified School District

2019-20 Accomplishments

May, 2020

- **Trained administrators in basic IEP processes. Created IEP resource guide. BG 1, 3, 4**
- **Health staff apprised the school community of immunization requirements, changes to immunization legislation and further revised immunization registration requirements. BG 1, 3**
- **Ensured students have met immunization requirements at each grade level. BG 1, 3, 6**
- **Health staff revised student health plans, distributed and conducted training in health plans. BG 1, 3, 4**
- **Continue home hospital procedures implemented last year. Approve and document home hospital students, teachers, and home - hospital agreements. Maintain updated information on teacher and student attendance, facilitate teacher hiring. BG 1, 2, 3, 6**
- **Collaborated with district and community to secure staff First Aid training. BG 1, 2, 3**
- **Participated in MAA (Medical Administrative Actions) training, revise lists, affirm calendars, and oversee staff to ensure that LEA MAA moments are fulfilled in order for the district to receive medical reimbursements for services to augment the district's budget. BG 2, 3, 4, 6**
- **Arranged and facilitated meetings with district leads to roll out Sudden Cardiac Arrest (SCA) training for athletic directors and coaches for enforcement of SCA Prevention Act. Gave Keenan online access to coaches for refresher courses in First Aid and CPR. BG 1, 2, 3, 4, 6**
- **Finalized Stanislaus State contract and hosted ten nursing students in our district health offices on Thursdays during fall semester. This supports interns to meet the hours needed for their internship program, establishes relationships with community partners and builds professional capacity in the field. BG 1, 2, 3, 4, 6**
- **District Nurse attended audiology class and received certification. BG 1, 3, 4**



Ripon Unified School District

2019-20 Accomplishments

May, 2020

- District Nurse and LVN attended CPR and First Aid training classes in preparation for training district staff and athletic coaches. BG 2, 3 4
- Oversee all areas of special education accountability. BG 1, 2, 3, 4, 5, 6
- Investigated complaint, implemented corrective actions and closed CA Department of Education compliance case. BG 1, 3, 4, 6
- Scheduled, outlined and facilitated 2019-20 professional development and collaboration events, including topics and locations, compiled them onto the student services PD Blueprint, and updated as needed. BG 1, 3, 4, 5, 6
- Continued to schedule, attend and revise the SDRT (Student Data Review Team) process with school teams to support students' needs and interventions across all domains. BG 1, 2, 3, 4, 6
- Collaborated with school site administrators to implement the Social, Academic, Emotional and Behavior Risk Screener (SAEBRS) at each school site under MTSS. BG 1, 3, 6
- Reviewed IEPs of all new students upon enrollment to determine appropriate placement. Send for existing IEPs of all incoming students. Held IEP team meetings for each newly enrolled student with an IEP entering from out of district and out of SELPA (Special Education Local Plan Area). BG 1, 2, 3, 6
- Assess, offer FAPE and provided IEPs or service plans as appropriate for eligible students attending private schools in District boundaries. BG 1, 2, 3
- Switched to system of CALPADS extracting data rather than CASEMIS, from our student information systems. On-going communication and training with and amongst special education teachers and providers to update/correct information/complete error troubleshooting in SEIS. BG 3, 4
- IEP process revised and case managers received professional development to affirm



Ripon Unified School District

2019-20 Accomplishments

May, 2020

documents within parameters dependent on the number of days since the meeting was held. BG 3, 4

- Provided inservice to new staff on special education procedures, policies, and practices. BG 1, 4
- Ran SEIS reports and checked on a weekly basis to ensure all data is correctly entered and timelines are met with accountability monitored on an ongoing basis to ensure accurate data is extracted for the district's special education CALPADS reports. BG 1, 2, 3, 4, 6
- Encouraged participation and arranged attendance in county and on-line professional development events for school psychologists, mental health, occupational therapists, teachers, aides, and speech-language pathologists in support of professional development, licensure, district needs and priorities. BG 1, 2, 3, 4, 6
- Ensured mental health services, individual counseling and group counseling sessions are scheduled and provided for students as needed at each school site. BG 1, 3, 6
- Maintained caseload balance among district special education and related service providers. BG 1, 2, 3, 4
- Implemented the gathering of formal assessment data through the IEP process to determine student eligibility of client-specific instructional assistants. BG 1, 2, 3, 6
- Oversee the revision and completion of the annual district and school site safety plans (Redbooks). BG 1, 4, 5, 6
- School site distribution and administration of CA Healthy Kids Survey and analysis of results. BG 1, 3, 5, 6
- Researched and revised Section 504 documents, requirements for accountability, website, procedures, created parent information brochure, provided collaboration and staff training. BG 1, 3, 4, 6
- Addressed truancy and attendance concerns and revised procedures for Saturday



Ripon Unified School District

2019-20 Accomplishments

May, 2020

School. BG 1, 2, 3, 6

- **Conducted assessments for students ages 2 ½ - 22 to evaluate and determine special education eligibility and services in keeping with Part C of the IDEA act. BG 1, 2, 3, 6**
- **Processed 120 initial special education referrals. BG 1, 3, 6**
- **Submitted 38 county regional program referrals for consideration of appropriate student placement. BG 1, 2, 3, 5, 6**
- **Submitted ERMHS (Educationally-Related Mental Health Services) referrals to the county for student mental health support. BG 1, 2, 3, 6**
- **Supported Specialized Academic Instruction (SAI), including service models, delivery, minutes, special curriculum IEP preparation and participation. BG 1, 2, 3, 4, 6**
- **Oversee and support the school psychologists, mental health personnel, speech-language pathologists and occupational therapist, including service models, minutes, IEP preparation and participation, and evaluations. BG 1, 2, 3, 4, 6**
- **Oversee special education assessments and placements of students aged 2 1/2 through 22, including nonpublic, county, parentally-placed private, non-public, regional, charter, state, and district schools for students who reside in Ripon, or are foster or homeless. BG 1, 2, 3, 5**
- **Ensured numerous documents are completed within state and federal timelines and are legally compliant. BG 1, 2, 3, 6**
- **Addressed a variety of parent, staff, and student concerns on a myriad of topics toward satisfactory outcomes. BG 1, 3, 6**
- **Completed annual determination monitoring plan assurances. BG 1, 3, 6**
- **Oversee and support occupational therapy and nurse and health staff personnel, including services and evaluations. BG 1, 2, 3, 4, 6**



Ripon Unified School District

2019-20 Accomplishments

May, 2020

- **Developed and distribute post-high school graduate follow-up surveys to last year's high school seniors who had IEPs and input results for state and local accountability. BG 3, 4, 6**
- **Write and send annual mandatory notification of Free and Appropriate Public Education (FAPE) and service plans to parents of parentally-placed private school students. BG 1, 2, 3**
- **Collaborated with private school representatives to determine priority of service for the upcoming school year, ie: speech-language therapy; provide written notification of service policy to private school administration. BG 1, 2, 3, 6**
- **Append service plan minutes for parentally-placed private school students to bring the expenditure for those services to within the amount provided in the Federal Local Assistance Entitlement allocation, thereby eliminating the encumbrance on general education for these services, to take effect 2020-21. BG 2, 3, 6**
- **Wrote and distributed Prior Written Notices (PWNs) to families of students who have IEPs and Section 504 plans upon the closure of school campuses due to shelter-in-place orders in response of the COVID-19 pandemic, to inform that alternative strategies via distance learning will be implemented until it is safe to reopen school campuses. BG 1, 3, 6**
- **Implemented distance learning services for students with special needs including but not limited to: speech-language therapy, occupational therapy, specialized academic instruction, mental health consult, and/or school psychologist services through various modes during shelter in place. BG 1, 2, 3, 4, 6**
- **Developed and maintain distance learning plan service logs during shelter in place. BG 1, 3, 6**
- **Monitored and reported progress on IEP goals, differentiate as appropriate and feasible**



Ripon Unified School District

2019-20 Accomplishments

May, 2020

during shelter in place. BG 1, 6

- Provided opportunities for assessments, IEPs, and placements through alternate means during shelter in place. BG 1, 3, 4, 6
- Posted resources for distance learning, speech, occupational therapy, psychological and mental health options for students and families, on the district website. BG 1, 3
- Prepared for and build the extended school year (ESY) program for students determined eligible, consisting of IEP amendments, enrollment, staffing, logistics, materials, curriculum, goal-oriented instruction, individualized services, parent contact and collaboration amongst providers. BG 1, 2, 3, 4
- Altered and provided the ESY program for eligible students through distance learning strategies and maintain ongoing distance learning logs due to continued school campus closures. BG 1, 2, 3
- Conducted special education credential and authorization analysis of case managers and related service providers. BG 1, 3, 4
- Implemented and carried out end of year accountability procedures for special education teachers and service providers to check out through student services. BG 2, 6
- Distributed school supplies and resources, and maintain communication with foster and homeless students. BG 1, 3
- Conducted numerous home visits centered on student welfare, attendance, and document signing. BG 1, 2, 3
- Assisted with grab and go meal distribution and learning packet distribution during shelter in place. BG 3
- Served the public, answer phones, emails, and greet people with a smile. :) BG 6



Ripon Unified School District

2019-20 Accomplishments

May, 2020

Superintendent

- District enrollment updates/presentation every board agenda. BG 1, 2, 3
- Board Policy Updates -continuing to calendar and maintain updates. BG 1, 3,4, 6
- Community Meetings and Newsletters, Monday District Bulletins 2019-20, and articles for Discover Magazine and News Media. BG 1, 3,4
- Held successful Title 1 Summer School in the summer of 2019. BG 1, 3, 4
- Partnership with Ripon Fire Department regarding the implementation of AEDs at each site to comply with new state law. BG 1, 3, 5
- Prepared safety plans regarding emergency situations (specifically district electricity outage) and other pertinent information regarding communications related to such an event. BG 1, 3, 4
- Ag Program short term and long term plans, MOU with Agriculture Advisory Committee, Continued CTE, and College Career Readiness Grant. BG 1, 3, 4
- Superintendent and Board in attendance at Ripon High School Ag Advisory meetings. BG 1, 3, 4, 6
- Planed for Professional Development Day on January 6th, “Amplify,” and Thinking Maps. BG 1, 3, 4
- Continued work on Preliminary LCAP. State is refining templates. LCAP timeline extended as a result of the COVID-19 Pandemic Federal Addendum approved. BG 1, 2, 3, 4
- Implemented new 2019 -2020 Board Goals. BG 3,6
- Continued work and review of RUSD Facilities Master Plan. BG 4, 5



Ripon Unified School District

2019-20 Accomplishments

May, 2020

- **Attended numerous workshops, webinars and conference sessions regarding instructional strategies, budget, human resources and facilities. BG 5, 6**
- **Continuous review and updates of job descriptions as needed. BG 3, 4**
- **Participated in UC Davis Shared Leadership Collaborative with three other districts focused on effective math instruction. BG 1, 6**
- **Continued Elimination of Singletons: Reduced 2 classes - 2019. BG 1, 2, 4**
- **Continued efforts to further solidify partnerships with Delta College, Stanislaus State University, Modesto Junior College and University of Pacific. BG 3, 4**
- **Ripon High School hosted thirty-three students from Kyoto Japan as a part of a cultural exchange event. Host families from Ripon High and the Ripon community took care of the students from Kyoto for five days. BG 1, 3, 4**
- **Attended Annual School Boards San Joaquin County Office of Education Dinner with Ripon Unified Trustees Hutto and Hobbs. BG 3, 6**
- **A member of the CAPED - Superintendent Collaborative Network 2019-20 The Center for Applied Policy in Education (CAP-Ed) at UC Davis facilitates the nexus of research, policy, and practice. CAP-Ed connects education leaders and practitioners with nonpartisan, research-supported information and expertise from scholars and policy makers. BG 1, 2, 3, 4, 6**
- **Attended Budget Perspective Workshop at the County Office and SSC School Finance Workshop. BG 1, 2**
- **Continued work with principals and their mentors. BG 1, 3, 4**
- **Ripon High School Agriculture Department /District submitted the Career Tech Facility Grant (CTEIG). Received a score to move forward. Submitted SAB-10 Form BG 1, 2, 3, 5**
- **Met with auditors and prepared for a visit in October. Visit completed and audit report**



Ripon Unified School District

2019-20 Accomplishments

May, 2020

finalized. BG 2, 4

- Continued implementation of SABRES district wide. BG 1, 3, 4
- Implementation of Character Strong – Character Education Curriculum district wide. Purposeful People /Character Strong Ripon El and Ripon High. BG 1, 3, 4
- Conducted working meetings with the Manteca land developers. BG 3, 5
- Partnered with the Joint PFA/PFC/Boosters Parent Clubs to hold successful second annual family event– Family Fun Color Run and district wide Dream Dinners. BG 3, 4
- Used all forms of advertising for staff and extracurricular vacancies 2 - CIF Sections, Craigslist, Edjoin, High School Athletic, Maxpreps, Indeed. BG 3, 4
- District wide implementation of Go Guardian Software. BG 1,6
- Highly successful Ripon High Sports- Softball, Cross Country and Football Champions. BG 1 3,4
- Hosted Celebration and Parade for our Champion Athletes. BG 1,3,6
- Received Career Technical Pathways Grant. BG 1,6
- Created job description for High School Technology Apprentice with hiring process moving forward. BG 1,3,6
- Hired new Program Special Education Program Coordinator. BG
- Plans to create a larger technology office/working space area. BG 1,5
- Water bottle filling stations installed at all school sites. BG 1,5
- Developed provisional trustee appointment process. BG 6
- Refined and updated welcome trustee onboarding process. BG 6



Ripon Unified School District

2019-20 Accomplishments

May, 2020

- Superintendent, Executive Assistant and Trustees attended CSBA Annual Conference. BG 4, 6
- Planned a grand unveiling ceremony for the Colony Oak re- modernization. BG 5, 6
- RFP for Update to the Facilities Master Plan Developed BG 1,2,4,5
- Prepared applications for Classified and Credentialed Staff of the Year Recognition BG 2.3.6
- Hired new Program Coordinator/ Principal of Continuation High School. BG 3,4,6
- Prepared Census Materials and Videos. BG 2,6
- All Ripon Schools and Teachers provided distance learning lessons to their students during the COVID -19 Pandemic. Staff worked diligently in designing lessons digitally to provide the best learning opportunities for all of our students across all grade levels. BG 1,3,4
- All students have access to materials via online or the ability to pick up lessons created through packets weekly. All staff have made the commitment to use Google Classroom to utilize a common platform. BG 1,3,4
- At Ripon High department schedules have been set-up via zoom where teachers are available to check in with students, ask questions, and provide live instruction as well. BG 1,3,4
- Sent out a survey to assess our students' mental health status so we can provide the appropriate support in these uncharted times of a shelter in place. BG 1,3,4,
- Administration and departments met twice a week during Distance Learning. BG 1,2, 3,4
- Secured donation of playground equipment for Ripona School BG 1,4,5



Ripon Unified School District

2019-20 Accomplishments

May, 2020

- Ripon High School piloted Science materials. Adopted Physics and Biology curriculum. BG 1,3,4
- Created and distributed the Ripon Unified Best/Effective Instructional Strategies Posters. BG 1,3,4
- The Calendar Committee created school calendars for the upcoming three years after 20-21. BG 1,2,6
- Developed and completed the Ripon Unified 2020 Community Annual Report. BG 1,2,3,4,5,6
- Completed new Developer Studies. BG 2,5,6
- Member of the Master Apprenticeship Committee and High School Apprenticeship Committee. BG 1,2,3,4,5,6
- Worked with SJCOE, Delta College to determine and establish high school apprenticeship standards to submit to the State. BG 1,3,4
- Increased revenue and reduced deficit outstanding lunch balances for Nutritional Services Program . BG 2,3,4, 6
- School sites expanding on multicultural school wide activities. BG 1, 4
- Transformed storage facility into Math classroom. BG 1,3,4,5
- Worked with Sprint in the removal of the Weston cell tower. BG 5



Ripon Unified School District

2019-20 Accomplishments

May, 2020

Technology

- Updated 2 Chrome carts from Ripona and Weston. BG 1, 4
- Deployed 8 new Chrome Carts, and 2 Chrome Charging stations throughout the district, totaling over 220 new Chromebooks for district student use. BG 1, 3, 4
- Installed new network access to Room 21 and 22 in Ripon Elementary including new IDF, wiring, and setup. BG 1, 5
- Installed new network access to Room 27 and 28 in Ripon Elementary including new IDF, wiring and setup. BG 1, 5
- Dispatched new iPads for Ripon Afterschool Program to standardize what is available at each site. BG 1, 3, 4
- Reconfigured Google Domain to work seamlessly with the changes made to the SJCOE DPJPA Active Directory for password resets for staff. BG 1, 3
- Deployed a new Asset System for Ripon High School Ag Program to meet the specific needs of CTE Grants and Funding. BG 2, 3
- Set up wireless network access and end-point devices for the Ripon High School Football Field Snack Bar. BG 1, 5
- Created and deployed a print-queue monitoring system to enable faster responses to some of the most common printing concerns district-wide. BG 1, 3
- Worked with SJCOE DPJPA to determine the extent of County Support for the Information Technology Internship program. BG 1, 2, 3, 6



Ripon Unified School District

2019-20 Accomplishments

May, 2020

- **Assisted District Office in setting up automated contacts for staff in the event of emergency communication needs. BG 1, 3**
- **Assisted SJCOE DPJPA in converting existing WiFi network to a higher capacity network to prevent bottlenecks during times of high use of WiFi devices, such as during testing periods. BG 1, 3**
- **Upgraded storage for the Ripon High School camera system to allow for longer retention of footage. BG 1, 3, 4**
- **Replaced hard drives on various NAS systems as part of preventative maintenance to ensure service uptime. BG 1, 2, 3**
- **Worked with several companies to outline an expansion to the Ripon High School camera system. BG 1, 2, 3**
- **Began process of getting quotes and proposals for additional camera systems for elementary sites. BG 1, 2, 3**
- **Closed 897 help desk tickets during the first half of the year. BG 1, 3**
- **Planned and ordered new Chrome-based Lab for Ripon Elementary BG 1, 3, 5**
- **Planned and ordered new Chrome-based Lab for Weston, including network build-out to new room BG 1, 3, 5**
- **Installed new Fiber Connection to Operations Office for future Build-Outs BG 3, 5**
- **Assisted with planning for new Office Environment for IT and Student Services BG 3, 5**
- **Installed/ Deployed VPN System for District Office to enable working from home BG 3, 6**
- **Assisted with Advisory Council for California Apprenticeship Program for Information**



Ripon Unified School District

2019-20 Accomplishments

May, 2020

Technology BG 1, 3, 6

- Completed upgrades to 50% of server infrastructure to newer version of Microsoft Server for future stability, BG 1
- Enabled SSO for new RHS Science Program via GSuite BG 3
- Assisted Student Services with enhancing security for Aeries Emails through GSuite Domain BG 3
- Began summer refresh project early with dispatching new devices BG 3
- Assisted Harvest High School with planning, review, and ordering of 3d Printers and a new Computer Lab Cart BG 1, 3
- Assisted RHS Ag Department with planning, review, and ordering of a new Computer Lab Cart, BG 1, 3
- Worked with Zoom.us to enable free premium accounts for Ripon Unified School District due to COVID-19 BG 3
- Provided information for access to school Wi-Fi from Parking Lots at certain sites BG 1
- Created instructions to provide for less administrative permission for upgrading apps on Apple-based computers BG 1, 3
- Worked with County to refresh networking backbone through Parkview, Colony Oak BG 1,
- Planned, Purchased, and Installed new HyperV Servers to renew hardware BG 1, 5
- Assisted with planning and equipment for registration night at Ripona BG 1, 3
- Assisted with the creation and first match of the RHS eSports Team BG 3



Ripon Unified School District

2019-20 Accomplishments

May, 2020

Transportation

- Transported 315 honor roll students to John's Incredible Pizza. BG3
- Provided transportation for SJ County students to PV. BG4
- Provided split transportation for students in transition (homeless) with Manteca Unified. BG3.
- Two drivers renewed their School Bus Certificate for another 5 years. BG4
- Electric bus applications have been received and deemed complete by the SJ Valley Air Pollution Board. BG4
- Maintained 45 day inspections on the buses. BG4
- Hired a transportation supervisor. BG4
- Took over special needs wheelchair transportation from First Student. BG3
- Bus driver continuing education requirements met. BG4
- Supplied round trip transportation to Ripon for the Amador football team during the championship playoff game. BG3
- Supported the football team by providing transportation for the state championship game in Sacramento, Hughes Stadium. BG3